



BROADCAST ENGINEERING CONSULTANTS INDIA LIMITED

(A Govt of India Enterprise under Ministry of Information & Broadcasting)
(A Mini Ratna Company)

Corporate Office: BECIL Bhawan, C-56/A-17, Sector-62, Noida- 201307.

Phone: 0120-4177850, **Fax:** 0120-4177879 **Website:** www.becil.com.

Regional office: #162,1st Cross, 2nd Main, AGS layout, RMV 2nd stage, Bangalore-560094

Recruitment Notice

Applications are invited for recruitment of following manpower purely on contract basis for Deployment at National Institute of Rock Mechanics (NIRM), Bangalore.

Name of the Post	Minimum Qualification	Min. Experience	Age limit	No of posts	Fixed Remuneration (Rs)
<p align="center">Project Assistant L1</p> <p align="center">(Accounts/Finance)</p> <p align="center"><i>Posting @ NIRM Bangalore</i></p>	B.Com with 1 st Class	<p align="center">3 years.</p> <p>Experience in accounts department in the area of salary processing, Tax Computation, GST reconciliation, Scrutiny of bills, filing tax returns, Working knowledge on Tally/ MS Office, preparation of BRS, handling projects.</p>	35 years	1 No's	26,000/-
<p align="center">Project Assistants L1</p> <p align="center">(Admin)</p> <p align="center"><i>Posting @ NIRM Bangalore</i></p>	<p>1st Class Graduate (B.Sc./BBA/B.com/BA)</p> <p align="center">(Full time)</p>	<p align="center">2 years</p> <p>Work experience in General Office Administration/ Establishment works. Must be conversant with handling of computers for routine office works (MS Office, etc.)</p>	35 years	2 No's.	26,000/-

SELECTION PROCEDURE

Selection will be made as per prescribed norms and requirement of the job. No TA/DA will be paid for attending the test/interview or joining the duty on selection.

Selection of the candidates will be done as under:

- ❖ Procedure for selecting the candidate: Application & Curriculum Vitae Evaluation + supportive documents verification + Personal Interview
- ❖ Only shortlisted candidates will be called for interview.
- ❖ Interview will be held at BECIL, (Ro), and Bangalore.

Candidates are advised to fill the application form with proper details such as correct email id, contact numbers and postal addresses, qualification, experience etc indicated in the application form as all correspondence will be made by the BECIL through e-mail only.

Registration fee for General & OBC Category candidates is Rs.500/- (Rupees Five Hundred Only) and Rs.250/- for SC/ST/PH candidates. Fees should be in the form of DD and in favour of BROADCAST ENGINEERING CONSULTANTS INDIA LIMITED, payable at Bangalore.

Filled registration form with the registration fees and all relevant documents should be forwarded through registered post only to the below mention address. Applications received through any other mode would not be accepted and summarily rejected. Duly filled applications with supportive documents should be enclosed in a cover and should subscribe the name of the post applied for over the cover. **Applicants should ensure that the post should reach the below mentioned address on or before 16th of March 2020**

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Regional office (Ro),
#162,1st Cross, 2nd Main,
AGS layout, RMV 2nd stage,
Bangalore-560094.**

Phone: 080-23418583.

For any queries, candidates can call to the landline no: 080-23418583 and also can send their queries to bangalore@becil.com. For any updates please visit our website www.becil.com.

Note: Canvassing in any manner would lead to disqualification of candidature.

GENERAL CONDITIONS:

1. Only Indian Nationals are eligible to apply.
2. Fixed Remuneration inclusive of professional tax/income tax and statutory deductions such as EPF/ESI will be deducted as per rules.
3. Age, Qualifications and Experiences stipulated above should be as on 01st of March 2020.
4. BECIL reserves the right to increase/decrease the number of vacancies advertised as per the need or cancel the recruitment of a particular post or cancel the advertisement itself without any notice.
5. BECIL reserves the right to fill or not to fill the posts and mere fulfillment of qualifications and other requirements laid down does not entitle a candidate to be called for Interview.
6. BECIL reserves the right to increase/decrease the minimum eligibility criteria, etc. in order to restrict the number of candidates to be called for selection process.
7. Persons having experience in Government/autonomous body/PSU will be preferred
8. BECIL reserves the right to fill up or otherwise cancel any or can cancel all the notified posts as per the rules of the company.
9. BECIL reserves the right to discontinue the services or extend the services of any contract employee.

**Sd/-
Usha Mangalgi
Deputy General Manager**

