



BROADCAST ENGINEERING CONSULTANTS INDIA LIMITED

(A Government of India Enterprise under Ministry of Information & Broadcasting)
(A Mini Ratna Company)

Corporate Office: BECIL Bhawan, C-56/A-17, Sector-62, Noida-201307

Phone: 0120-4177850, **Fax:** 0120-4177879 **Website:** www.becil.com

VACANCY NOTICE

Applications are invited for empanelment of Temporary staff purely on contract basis for deployment in a government hospital/office in Delhi/NCR/Jhajjar.

S. No.	Designation	Evaluation Criteria	Roles and Responsibilities	Requirement <i>(may get increase or decrease as per the requirement)</i>	Fee
1	Patient Care Manager (PCM)	<p>Qualification: Full time Bachelors Degree in Life Sciences or full time Post Graduate Qualification in Hospital (or Healthcare) Management from a recognized university</p> <p>Experience: At least one year experience in a hospital after acquisition of the aforementioned qualifications.</p> <p>Age Limit: Not more than 40 Yrs. on the date of joining</p>	<ul style="list-style-type: none"> • Management of the patient care coordinators • Ensure that the PCCs are in full attendance and ensure replacement/alternative in case of absenteeism • Act as the first point of escalation for any issues that are reported by PCCs • Management of patient movement from waiting area to respective OPDs in batches • Overall management of process implementation 	20	Rs. 30,000/- per month consolidated with annual increment of 10%
2	Patient Care Coordinator (PCC)	<p>Qualification: Full Time Bachelors Degree in Life Sciences (preferred) or Bachelors Degree in any field</p> <p>Experience: At least one year experience in a hospital after acquisition of the aforementioned qualification</p> <p>Age Limit: Not more than 35 Yrs. on the date of joining</p>	<ul style="list-style-type: none"> • Help and guide patients in a compassionate manner • Ensure smooth functioning of the process workflow • Manage seating of patients at PRC, waiting areas. • Operation of access control scanners • Assisting and providing navigational support to patient 	20	Rs.18,432/- as per minimum Wages Rates of Delhi Govt. revised from time to time)

Selection will be made as per prescribed norms and requirement of the job. No TA/DA will be paid for attending the test/interview or joining the duty on selection.

Application forms may be obtained from **BECIL's Corporate Office: C-56, A/17, Sector-62, Noida -201307** or **downloaded** from www.becil.com. The duly filled in application form along with self-attested photocopies of educational/ experience certificates, two passport size photograph, PAN Card, Aadhar Card and **non-refundable registration fee of Rs.500/- (Rupees Five Hundred Only) for General and OBC candidates and Rs.250/- (Rupees Two Hundred Fifty only) for SC/ST/PH candidates** by cash or demand draft drawn in favor of **BROADCAST ENGINEERING CONSULTANTS INDIA LIMITED** payable at **New Delhi** may be submitted to Deputy General Manager (HR) in **BECIL's Corporate Office at BECIL Bhawan, C-56/A-17, Sector-62, Noida-201307 (U.P.)**.

Last date for submission of application forms is 12 July, 2019.

Sd/-
Mahesh Chand
Deputy General Manager (HR)

15. Educational/Professional Qualifications for the posts of PCM □ / PCC□:

S. No.	Qualification	University / Institute / College	Year of Passing	Division/ Grade
1	Post-Graduate in Hospital Management (or Healthcare)			
2	B.Sc. in Life Sciences			
3	Graduation in any field			
4				

16. Work Experience (add separate sheet if required):

1.	Designation			
	Organization			
	Duration (DD/MM/YY)	From		To
	Job profile			
2.	Designation			
	Organization			
	Duration (DD/MM/YY)	From		To
	Job profile			

17. Total years of experience: _____

18. References:

S. No.	Name	Address	Contact Number
1.			
2.			

19. Languages known other than Hindi /English (Tick appropriate boxes)

	Read	Speak	Write
1. -----	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. -----	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. -----	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Note: Please attach self-attested photocopies of following documents with the form (compulsory):

- 1) Birth Certificate or 10th pass certificate
- 2) Caste Certificate, if any.
- 3) Educational / Professional Certificates
- 4) Work Experience Certificates
- 5) PAN Card
- 6) Aadhar Card
- 7) Copy of EPF/ESIC Card (if already have)

Signature _____