

## Suo Moto Disclosure under RTI Act, 2005 (2025-26)

| Sr. No | Details of Disclosure                                                     | Suo Moto Disclosure under RTI Act, 2005                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|--------|---------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1      | Organisation and Function                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 1.1    | Particulars of its organisation, functions and duties[Section 4(1)(b)(i)] |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 1.1.1  | Name and address of the Organization                                      | Broadcast Engineering Consultants India Limited (BECIL)<br>Website: <a href="https://www.becil.com/contact">https://www.becil.com/contact</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 1.1.2  | Head of the organization                                                  | Commodore D K Murali, IN (Retd),<br>Chairman and Managing Director, BECIL,                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 1.1.3  | Vision, Mission and Key objectives                                        | <p><b><u>Vision:</u></b> To be a world class consultancy organization recognized as a “BRAND” in the specialized fields of Broadcast of Engineering &amp; Information Technology and related infrastructure development for total project solution in India and Abroad.</p> <p><b><u>Mission:-</u></b> To play a pivotal role in modernization and growth of Radio and Television Broadcasting through Terrestrial, Cable and Satellite Transmission in India and abroad, and achieve excellence.</p> <p><b><u>Key Objectives :</u></b></p> <ul style="list-style-type: none"> <li>• To enhance the present share in the market by providing specialized and customized solutions to a wider range of clients</li> <li>• Providing technical input and consultancy to Ministry of Information &amp; Broadcasting in policy, regulatory &amp; formulation of various papers pertaining to Broadcasting.</li> <li>• To explore new avenues in other allied areas like CCTV, Surveillance &amp; Monitoring, ICT, Strategic Projects.</li> <li>• Explore opportunities in overseas market.</li> <li>• Conduct market survey for product development.</li> <li>• Establishment of Satellite Uplink &amp; Downlink Systems for TV channels and also for Distance Education.</li> <li>• Establishment, maintenance and operation of Broadcasting Centers.</li> <li>• Constantly endeavor to enhance customer satisfaction through services.</li> </ul> |

|            |                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.1.4      | Function and duties                                                                                                                                                                       | <a href="https://www.becil.com/rti">https://www.becil.com/rti</a><br><a href="https://www.becil.com/uploads/topics/17757307343137.pdf">https://www.becil.com/uploads/topics/17757307343137.pdf</a><br>(Chapter-2, Particulars of Organization, Function And Duties)                                                                                                                                                                                                                                        |
| 1.1.5      | Organization Chart                                                                                                                                                                        | 2.7 -Latest Organization Structure and In Position,<br><a href="https://www.becil.com/rti">https://www.becil.com/rti</a><br><a href="https://www.becil.com/uploads/topics/17757307343137.pdf">https://www.becil.com/uploads/topics/17757307343137.pdf</a>                                                                                                                                                                                                                                                  |
| 1.1.6      | Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt | Broadcast Engineering Consultants India Limited (BECIL), a Mini Ratna Central Public Sector Enterprise (CPSE) was incorporated on 24th March, 1995 under the Companies Act, 2013 (erstwhile the Companies Act, 1956) by Government of India with 100% equity share capital of BECIL held by President of India through Secretary and Joint Secretary of Ministry of Information & Broadcasting. The Company is administered through its Administration, Finance, Human Resources, and Project Departments. |
| <b>1.2</b> | <b>Power and duties of its officers and employees[Section 4(1) (b)(ii)]</b>                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 1.2.1      | Powers and duties of officers (administrative, financial and Judicial)                                                                                                                    | <b><u>Delegation of Power:-</u></b><br>➤ <a href="#">Delegation of Power dated 25.7.2019</a><br>➤ <a href="#">Delegation of Power below board level officer dated 25.7.2019</a><br>➤ <a href="#">Delegation of Power to below board level officer dated 11.5.2022</a>                                                                                                                                                                                                                                      |
| 1.2.2      | Power and duties of other employees                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 1.2.3      | Rules/ orders under which powers and duty derived and exercised                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |

|       |                 |                                       |                                                            |                                                                          |                  |                                                                      |
|-------|-----------------|---------------------------------------|------------------------------------------------------------|--------------------------------------------------------------------------|------------------|----------------------------------------------------------------------|
| 1.2.4 | Work allocation | <b><u>List of Responsibility:</u></b> |                                                            |                                                                          |                  |                                                                      |
|       |                 | <b>Sl. No.</b>                        | <b><u>Responsibility</u></b>                               | <b><u>Officer</u></b>                                                    | <b>Phone No.</b> | <b><u>Email</u></b>                                                  |
|       |                 | 1.                                    | Admin & IT                                                 | Sh. Awadhesh Pandit<br>(General Manager (Fin.) & Secretary to the Board) | 0120-4177850     | <a href="mailto:gmfinance@becil.com">gmfinance@becil.com</a>         |
|       |                 | 2.                                    | HR & Legal                                                 | Ms. Usha Mangalgi<br>(General Manager)                                   | 080-26685853     | <a href="mailto:usha@becil.com">usha@becil.com</a>                   |
|       |                 | 3.                                    | 1. Finance & Accounts Department<br>2. Company Secretary   | Sh. Awadhesh Pandit<br>(General Manager (Fin.) & Secretary to the Board) | 0120-4177850     | <a href="mailto:gmfinance@becil.com">gmfinance@becil.com</a>         |
|       |                 | 4.                                    | Regional Office (Bangalore)All projects of Regional Office | Ms. Usha Mangalgi<br>(General Manager)                                   | 080-26685853     | <a href="mailto:usha@becil.com">usha@becil.com</a>                   |
|       |                 | 5.                                    | Defence & Strategic Affairs                                | Maj. Gen. R.K. Singh<br>(Retd.)                                          | 0120-4177850     | <a href="mailto:rksingh@becil.com">rksingh@becil.com</a>             |
|       |                 | 6.                                    | CTI & Technical Projects                                   | Sh. Ramit Lala<br>(Deputy General Manager)                               | 0120-4177850     | <a href="mailto:ramitlala@becil.com">ramitlala@becil.com</a>         |
|       |                 | 7.                                    | Projects                                                   | Sh. Ved Prakash Gupta<br>(Deputy General Manager)                        | 0120-4177850     | <a href="mailto:ved@becil.com">ved@becil.com</a>                     |
|       |                 | 8.                                    | CATV Vertical                                              | Smt. Jagriti Singh<br>(Deputy General Manager)                           | 0120-4177850     | <a href="mailto:Jagriti.singh@becil.com">Jagriti.singh@becil.com</a> |
|       |                 | 9.                                    | Media Projects                                             | Sh. Bipin Bihari Pandey<br>(Deputy General Manager)                      | 0120-4177850     | <a href="mailto:bipin.pandey@becil.com">bipin.pandey@becil.com</a>   |
|       |                 | 10.                                   | (i) Integrated Surveillance &                              | Sh. Binay Kumar Tiwari                                                   | 0120-4177850     | <a href="mailto:binaytiwari@becil.com">binaytiwari@becil.com</a>     |

|            |                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |              |                                                                                                          |                          |  |  |     |                      |                                                                             |              |                                                  |     |                  |                                                 |              |                        |
|------------|----------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|----------------------------------------------------------------------------------------------------------|--------------------------|--|--|-----|----------------------|-----------------------------------------------------------------------------|--------------|--------------------------------------------------|-----|------------------|-------------------------------------------------|--------------|------------------------|
|            |                                                                                                          | <table><tr><td></td><td>Access Control System And Smart Digital Infrastructure Projects.<br/>(ii) Manpower Resource (MR) Projects</td><td>(Deputy General Manager)</td><td></td><td></td></tr><tr><td>11.</td><td>Vigilance &amp; Projects</td><td>Sh. Khuswinder Singh Bhatia<br/>(Deputy General Manager &amp; Vigilance Officer)</td><td>0120-4177850</td><td>khuswindersingh@becil.com<br/>vigilance@becil.com</td></tr><tr><td>12.</td><td>SM &amp; IT Vertical</td><td>Sh. Ankur Saxena<br/>(Assistant General Manager)</td><td>0120-4177850</td><td>ankur.saxena@becil.com</td></tr></table> |              | Access Control System And Smart Digital Infrastructure Projects.<br>(ii) Manpower Resource (MR) Projects | (Deputy General Manager) |  |  | 11. | Vigilance & Projects | Sh. Khuswinder Singh Bhatia<br>(Deputy General Manager & Vigilance Officer) | 0120-4177850 | khuswindersingh@becil.com<br>vigilance@becil.com | 12. | SM & IT Vertical | Sh. Ankur Saxena<br>(Assistant General Manager) | 0120-4177850 | ankur.saxena@becil.com |
|            | Access Control System And Smart Digital Infrastructure Projects.<br>(ii) Manpower Resource (MR) Projects | (Deputy General Manager)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |              |                                                                                                          |                          |  |  |     |                      |                                                                             |              |                                                  |     |                  |                                                 |              |                        |
| 11.        | Vigilance & Projects                                                                                     | Sh. Khuswinder Singh Bhatia<br>(Deputy General Manager & Vigilance Officer)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 0120-4177850 | khuswindersingh@becil.com<br>vigilance@becil.com                                                         |                          |  |  |     |                      |                                                                             |              |                                                  |     |                  |                                                 |              |                        |
| 12.        | SM & IT Vertical                                                                                         | Sh. Ankur Saxena<br>(Assistant General Manager)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 0120-4177850 | ankur.saxena@becil.com                                                                                   |                          |  |  |     |                      |                                                                             |              |                                                  |     |                  |                                                 |              |                        |
| <b>1.3</b> | <b>Procedure followed in decision making process [Section 4(1)(b)(iii)]</b>                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |              |                                                                                                          |                          |  |  |     |                      |                                                                             |              |                                                  |     |                  |                                                 |              |                        |
| 1.3.1      | Process of decision making - Identify key decision making points                                         | <div><b><u>Delegation of Power:-</u></b></div> <div><div>➤ <a href="#">Delegation of Power dated 25.7.2019</a></div><div>➤ <a href="#">Delegation of Power below board level officer dated 25.7.2019</a></div><div>➤ <a href="#">Delegation of Power to below board level officer dated 11.5.2022</a></div></div>                                                                                                                                                                                                                                                                                   |              |                                                                                                          |                          |  |  |     |                      |                                                                             |              |                                                  |     |                  |                                                 |              |                        |
| 1.3.2      | Final decision making authority                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |              |                                                                                                          |                          |  |  |     |                      |                                                                             |              |                                                  |     |                  |                                                 |              |                        |
| 1.3.3      | Related provisions, acts, rules etc.                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |              |                                                                                                          |                          |  |  |     |                      |                                                                             |              |                                                  |     |                  |                                                 |              |                        |
|            |                                                                                                          | <a href="https://www.becil.com/uploads/topics/17757307343137.pdf">https://www.becil.com/uploads/topics/17757307343137.pdf</a><br><br>(Chapter-3. RULES, REGULATIONS,INSTRUCTIONS, MANUAL AND RECORDS FOR DISCHARGING FUNCTIONS)                                                                                                                                                                                                                                                                                                                                                                     |              |                                                                                                          |                          |  |  |     |                      |                                                                             |              |                                                  |     |                  |                                                 |              |                        |
| 1.3.4      | Time limit for taking a decisions, if any                                                                | Citizen`s Charter:- <a href="https://www.becil.com/Citizen-Charter">https://www.becil.com/Citizen-Charter</a><br><a href="https://www.becil.com/uploads/topics/17707232545962.pdf">https://www.becil.com/uploads/topics/17707232545962.pdf</a><br><br>Services Under Citizen`s Charter (A)                                                                                                                                                                                                                                                                                                          |              |                                                                                                          |                          |  |  |     |                      |                                                                             |              |                                                  |     |                  |                                                 |              |                        |



|       |                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |              |                                                                                                                                        |                                                    |              |                       |     |                      |                                                                             |              |                                                  |     |                  |                                                 |              |                        |
|-------|----------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|----------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------|--------------|-----------------------|-----|----------------------|-----------------------------------------------------------------------------|--------------|--------------------------------------------------|-----|------------------|-------------------------------------------------|--------------|------------------------|
|       |                                                                                                                                        | <table><tr><td>10.</td><td>(i) Integrated Surveillance &amp; Access Control System And Smart Digital Infrastructure Projects.<br/>(ii) Manpower Resource (MR) Projects</td><td>Sh. Binay Kumar Tiwari<br/>(Deputy General Manager)</td><td>0120-4177850</td><td>binaytiwari@becil.com</td></tr><tr><td>11.</td><td>Vigilance &amp; Projects</td><td>Sh. Khuswinder Singh Bhatia<br/>(Deputy General Manager &amp; Vigilance Officer)</td><td>0120-4177850</td><td>khuswindersingh@becil.com<br/>vigilance@becil.com</td></tr><tr><td>12.</td><td>SM &amp; IT Vertical</td><td>Sh. Ankur Saxena<br/>(Assistant General Manager)</td><td>0120-4177850</td><td>ankur.saxena@becil.com</td></tr></table> | 10.          | (i) Integrated Surveillance & Access Control System And Smart Digital Infrastructure Projects.<br>(ii) Manpower Resource (MR) Projects | Sh. Binay Kumar Tiwari<br>(Deputy General Manager) | 0120-4177850 | binaytiwari@becil.com | 11. | Vigilance & Projects | Sh. Khuswinder Singh Bhatia<br>(Deputy General Manager & Vigilance Officer) | 0120-4177850 | khuswindersingh@becil.com<br>vigilance@becil.com | 12. | SM & IT Vertical | Sh. Ankur Saxena<br>(Assistant General Manager) | 0120-4177850 | ankur.saxena@becil.com |
| 10.   | (i) Integrated Surveillance & Access Control System And Smart Digital Infrastructure Projects.<br>(ii) Manpower Resource (MR) Projects | Sh. Binay Kumar Tiwari<br>(Deputy General Manager)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 0120-4177850 | binaytiwari@becil.com                                                                                                                  |                                                    |              |                       |     |                      |                                                                             |              |                                                  |     |                  |                                                 |              |                        |
| 11.   | Vigilance & Projects                                                                                                                   | Sh. Khuswinder Singh Bhatia<br>(Deputy General Manager & Vigilance Officer)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 0120-4177850 | khuswindersingh@becil.com<br>vigilance@becil.com                                                                                       |                                                    |              |                       |     |                      |                                                                             |              |                                                  |     |                  |                                                 |              |                        |
| 12.   | SM & IT Vertical                                                                                                                       | Sh. Ankur Saxena<br>(Assistant General Manager)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 0120-4177850 | ankur.saxena@becil.com                                                                                                                 |                                                    |              |                       |     |                      |                                                                             |              |                                                  |     |                  |                                                 |              |                        |
| 1.4   | <b>Norms for discharge of functions[Section 4(1)(b)(iv)]</b>                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |              |                                                                                                                                        |                                                    |              |                       |     |                      |                                                                             |              |                                                  |     |                  |                                                 |              |                        |
| 1.4.1 | Nature of functions/ services offered                                                                                                  | BECIL Home Page: click - <b>Services</b> ( <a href="https://www.becil.com/#">https://www.becil.com/#</a> )<br>❖ Broadcasting,<br>❖ IT & ICT ,<br>❖ Cable TV Services,<br>❖ Cyber \forensic Centre of Excellence,<br>❖ Strategic Projects                                                                                                                                                                                                                                                                                                                                                                                                                                                             |              |                                                                                                                                        |                                                    |              |                       |     |                      |                                                                             |              |                                                  |     |                  |                                                 |              |                        |
| 1.4.2 | Norms/ standards for functions/ service delivery                                                                                       | The services provided by company are detailed out in the Annual Report. <a href="https://www.becil.com/uploads/topics/17664641128662.pdf">https://www.becil.com/uploads/topics/17664641128662.pdf</a><br>(BECIL-Finance-Annual Reports 2024-25)<br><br>“Various Standard Operating Procedures (SOPs) have been implemented in BECIL for execution of the projects as well as empanelment of backend business partners/service providers. Further, the Company also follows various guidelines, SOPs, policies and orders issued from time to time by various Government Authorities”.                                                                                                                |              |                                                                                                                                        |                                                    |              |                       |     |                      |                                                                             |              |                                                  |     |                  |                                                 |              |                        |
| 1.4.3 | Process by which these services can be accessed                                                                                        | The information dissemination primarily happens through the BECIL`s Website. Please click the BECIL website: <a href="https://www.becil.com">https://www.becil.com</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |              |                                                                                                                                        |                                                    |              |                       |     |                      |                                                                             |              |                                                  |     |                  |                                                 |              |                        |

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| 1.4.4 | Time-limit for achieving the targets                                                                                     | Citizen`s Charter:- <a href="https://www.becil.com/Citizen-Charter">https://www.becil.com/Citizen-Charter</a><br><a href="https://www.becil.com/uploads/topics/17707232545962.pdf">https://www.becil.com/uploads/topics/17707232545962.pdf</a><br><br><b><u>Services Under Citizen`s Charter (A)</u></b>                                                                                                                                                                                                                                                                                                                                                                                            |
| 1.4.5 | Process of redressal of grievances                                                                                       | (i) <a href="#">SOP:- RTI Request, Appeal &amp; Grievance</a><br>(ii) <a href="#">ICC Committee Members</a><br>(iii) <a href="#">BECIL Policy for POSH</a><br>(iv) <a href="#">POSH Act</a><br>(v) SHE Box Link ( <a href="https://www.becil.com/related-link-Ministry Of Women &amp; Child Development (shebox.wcd.gov.in)">https://www.becil.com/related-link-Ministry Of Women &amp; Child Development (shebox.wcd.gov.in)</a> )<br>(vi) <a href="#">Pictures</a> ( BECIL-Our Company-EVENTS-Pg No. 02)<br><a href="https://www.becil.com/Events/Awareness-workshop-on- preventing-workplace-harassment">https://www.becil.com/Events/Awareness-workshop-on- preventing-workplace-harassment</a> |
| 1.5   | <b>Acts, rules, regulations, instructions, manuals and records for discharging functions[Section 4(1)(b)(v)]</b>         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 1.5.1 | Title and nature of the record/ manual/instruction.                                                                      | BECIL Home page-RTI handbook ( <a href="https://www.becil.com/uploads/topics/17757307343137.pdf">https://www.becil.com/uploads/topics/17757307343137.pdf</a> )                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 1.5.2 | List of Acts, rules, regulations, instructions, manuals and records.                                                     | <b><u>Chapter-3.</u></b> RULES, REGULATIONS,INSTRUCTIONS, MANUAL AND RECORDS FOR DISCHARGING FUNCTIONS,<br><b><u>Chapter-4.</u></b> A STATEMENT OF THE CATEGORIES OF DOCUMENTS THAT ARE HELD BY IT OR UNDER ITS CONTROL                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 1.5.3 | Acts/ Rules/ manuals, etc.                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 1.6   | <b>Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]</b>                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 1.6.1 | Categories of documents                                                                                                  | BECIL-RTI Handbook                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 1.6.2 | Custodian of documents/categories                                                                                        | ( <a href="https://www.becil.com/uploads/topics/17757307343137.pdf">https://www.becil.com/uploads/topics/17757307343137.pdf</a> )<br>Chapter-4-A STATEMENT OF THE CATEGORIES OF DOCUMENTS THAT ARE HELD BY IT OR UNDER ITS CONTROL                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 1.7   | <b>Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 1.7.1 | Name of Boards, Council, Committee etc.                                                                                  | <b><u>Present Board Members:</u></b><br>1. Commodore D K Murali, IN(Retd), Chairman & Managing Director<br>2. Shri Prabhat, Director (Government Nominee)<br>3. Shri Krishna Kumar Nirala, Director (Government Nominee)<br>4. Capt. (IN) Saurav Chauhan (Retd.) Director (O&M).<br>There is no Council and Committee.                                                                                                                                                                                                                                                                                                                                                                              |

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| 1.7.2  | Composition                                                                                                                   | <b>Sanctioned Post:</b><br>Functional Director-2<br>Nominee Director -2<br>Independent Directors- 3                                                                                                                                                                                                                                                           |
| 1.7.3  | Dates from which constituted                                                                                                  | Since Incorporation                                                                                                                                                                                                                                                                                                                                           |
| 1.7.4  | Term/ Tenure                                                                                                                  | Functional Directors- 5 Years,<br>Independent Director- 3 Years &<br>Nominee Directors- Until the nominations is withdrawal by Administrative Ministry.                                                                                                                                                                                                       |
| 1.7.5  | Powers and functions                                                                                                          | As per Board Charter available on BECIL website:<br>BECIL-About-Board Charter ( <a href="https://www.becil.com/uploads/topics/17543687613187.pdf">https://www.becil.com/uploads/topics/17543687613187.pdf</a> )                                                                                                                                               |
| 1.7.6  | Whether their meetings are open to the public?                                                                                | No                                                                                                                                                                                                                                                                                                                                                            |
| 1.7.7  | Whether the minutes of the meetings are open to the public?                                                                   | No                                                                                                                                                                                                                                                                                                                                                            |
| 1.7.8  | Place where the minutes if open to the public are available?                                                                  | Not Applicable                                                                                                                                                                                                                                                                                                                                                |
| 1.8    | <b>Directory of officers and employees[Section 4(1) (b) (ix)]</b>                                                             |                                                                                                                                                                                                                                                                                                                                                               |
| 1.8.1  | Name and designation                                                                                                          | <a href="#">Please click here for the details</a><br>(Name/Designation/Email ID/Contact No.)                                                                                                                                                                                                                                                                  |
| 1.8.2  | Telephone , fax and email ID                                                                                                  |                                                                                                                                                                                                                                                                                                                                                               |
| 1.9    | <b>Monthly Remuneration received by officers &amp; employees including system of compensation[Section 4(1) (b) (x)]</b>       |                                                                                                                                                                                                                                                                                                                                                               |
| 1.9.1  | List of employees with Gross monthly details of Disclosure                                                                    | Click here to view the <a href="#">Gross Monthly</a> details of BECIL employees.                                                                                                                                                                                                                                                                              |
| 1.9.2  | System of compensation as provided in its regulations                                                                         | Benefits and Incentives for the Permanent Employees of BECIL are as per the 3rd PRC guidelines                                                                                                                                                                                                                                                                |
| 1.10   | <b>Name, designation and other particulars of Public Information Officers[Section 4(1) (b) (xvi)]</b>                         |                                                                                                                                                                                                                                                                                                                                                               |
| 1.10.1 | Name and designation of the Public Information Officers (PIOs), Assistant Public Information Officer(s) & Appellate Authority | <ul style="list-style-type: none"><li>➤ Please click here-<a href="#">Officer Order dated 23.04.2021</a><br/>(PIOs:- Ms. Avantika Malhotra, Sr Manager (HR))</li><li>➤ Assistant Public Officer(s) :- NIL</li><li>➤ Please click here- <a href="#">Office Order dated 29.07.2024</a><br/>(Appellate Authority: Smt. Usha Mangalgi, General Manager)</li></ul> |



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| <b>1.10.2</b> | <b>Address, telephone numbers and email ID of each designated official.</b>                                              | <b>PIOs:</b><br>Address: C-56, A-17, Sector-62, Noida 201307 (Uttar Pradesh) 0120-4177850,<br>Email Id: <a href="mailto:rticell@becil.com">rticell@becil.com</a><br><b>Appellate Authority</b><br>Address: No. 162, 2nd Main, 1st Cross, AGS Layout, RMV 2nd Stage, Bangalore-560094,<br>Phone No. : 080-23415853 Email Id: <a href="mailto:usha@becil.com">usha@becil.com</a> |
| <b>1.11</b>   | <b>Number of employees against whom disciplinary action has been proposed/ taken (F No. 1/6/2011- IR dt. 15.4.2013)</b>  |                                                                                                                                                                                                                                                                                                                                                                                |
| 1.11.1        | Number of employees against whom disciplinary action has been (i) Pending for minor penalty or major penalty proceedings | One (Major Penalty)                                                                                                                                                                                                                                                                                                                                                            |
| 1.11.2        | (ii) Finalised for minor penalty or major penalty proceedings                                                            | Four (Major Penalty) (F.Y. 2025-26)                                                                                                                                                                                                                                                                                                                                            |
| <b>1.12</b>   | <b>Programmes to advance understanding of RTI (Section 26)</b>                                                           |                                                                                                                                                                                                                                                                                                                                                                                |
| 1.12.1        | Educational programmes                                                                                                   | NIL                                                                                                                                                                                                                                                                                                                                                                            |
| 1.12.2        | Efforts to encourage public authority to participate in these programmes                                                 | NIL                                                                                                                                                                                                                                                                                                                                                                            |
| 1.12.3        | Training of CPIO/APIO                                                                                                    | NIL                                                                                                                                                                                                                                                                                                                                                                            |
| 1.12.4        | Update & publish guidelines on RTI by the Public Authorities concerned                                                   | BECIL-RTI- :RTI Handbook ( <a href="https://www.becil.com/uploads/topics/17757307343137.pdf">https://www.becil.com/uploads/topics/17757307343137.pdf</a> ) 2025-26                                                                                                                                                                                                             |
| <b>1.13</b>   | <b>Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]</b>                                             |                                                                                                                                                                                                                                                                                                                                                                                |
| 1.13.1        | Transfer policy and transfer orders [F No. 1/6/2011- IR Dt. 15.4.2013]                                                   | Transfer Policy as per Personnel Manual:-<br>( <a href="#">click for PDF</a> )<br>Transfer Orders: No transfer in F.Y 2025-26                                                                                                                                                                                                                                                  |

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| 2          | <b>Budget and Programme</b>                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                 |
| 2.1        | <b>Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section4(1)(b)(xi)]</b>                                                                                                                                                                                                                                                    |                                                                                                                                                 |
| 2.1.1      | Total Budget for the public authority                                                                                                                                                                                                                                                                                                                                                          | Not Applicable                                                                                                                                  |
| 2.1.2      | Budget for each agency and plan & programmes                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                 |
| 2.1.3      | Proposed expenditures                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                 |
| 2.1.4      | Revised budget for each agency, if any                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                 |
| 2.1.5      | Report on disbursements made and place where                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                 |
| 2.1.6      | Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed. | All tenders are floated on GeM/E-wizard/ CPP portal/<br>BECIL Website <a href="https://www.becil.com/tenders">https://www.becil.com/tenders</a> |
| <b>2.2</b> | <b>Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)</b>                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                 |
| 2.2.1      | Budget                                                                                                                                                                                                                                                                                                                                                                                         | Not Applicable                                                                                                                                  |
| 2.2.2      | Foreign and domestic tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the Heads of the Department.- (a) Places visited,                                                                                                                                                                                                                | Please click here for the details of <a href="#">Foreign and Domestic tours</a> .                                                               |

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|       | (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit |                |
| 2.3   | <b>Manner of execution of subsidy programme [ Section 4(i)(b)(xii)]</b>                                     |                |
| 2.3.1 | Name of the programme of activity                                                                           | Not Applicable |
| 2.3.2 | Objective of the programme                                                                                  |                |
| 2.3.3 | Procedure to avail benefits                                                                                 |                |
| 2.3.4 | Duration of the programme/ scheme                                                                           |                |
| 2.3.5 | Physical and financial targets of the programme                                                             |                |
| 2.3.6 | Nature/ scale of subsidy /amount allotted                                                                   |                |
| 2.3.7 | Eligibility criteria for grant of subsidy                                                                   |                |
| 2.3.8 | Details of beneficiaries of subsidy programme (number, profile etc)                                         |                |
| 2.4   | <b>Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]</b>                       |                |
| 2.4.1 | Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions             | Not Applicable |
| 2.4.2 | Annual accounts of all legal entities who are provided grants by public authorities                         |                |

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| 2.5        | <b>Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]</b>                                                                                                                                                                    |                |
| 2.5.1      | Concessions, permits or authorizations granted by public authority                                                                                                                                                                                                                                     | Not Applicable |
| 2.5.2      | For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/            | Not Applicable |
| 2.6        | CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]                                                                                                                                                                                                                                                     |                |
| 2.6.1      | CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the Parliament.                                                                                                                                                                        | Not Applicable |
| <b>3</b>   | <b>Publicity and Public interface</b>                                                                                                                                                                                                                                                                  |                |
| <b>3.1</b> | <b>Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]</b>                                                                |                |
| 3.1.1      | Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens                                                                                                                                                                                                                | Not Applicable |
| 3.1.2      | a) Arrangements for consultation with or representation by members of the public in policy formulation/ policy implementation,<br>(b) Day & time allotted for visitors,<br>(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants |                |

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| 3.1.3  | Public- Private Partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any                                                                                                                                | Not Applicable |
| 3.1.4  | Public- Private Partnerships (PPP)- Detailed project reports (DPRs)                                                                                                                                                 |                |
| 3.1.5  | Public- Private Partnerships (PPP)- Concession agreements.                                                                                                                                                          |                |
| 3.1.6  | Public- Private Partnerships (PPP)- Operation and maintenance manuals                                                                                                                                               |                |
| 3.1.7  | Public- Private Partnerships (PPP) - Other documents generated as part of the implementation of the PPP                                                                                                             |                |
| 3.1.8  | Public- Private Partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government                                              |                |
| 3.1.9  | Public- Private Partnerships (PPP) -Information relating to outputs and outcomes                                                                                                                                    |                |
| 3.1.10 | Public- Private Partnerships (PPP) - The process of the selection of the private sector party                                                                                                                       |                |
| 3.1.11 | Public- Private Partnerships (PPP) - All payment                                                                                                                                                                    |                |
| 3.2    | <b>Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]</b>                                                                                                             |                |
| 3.2.1  | Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive<br>- Policy decisions/ legislations taken in the previous one year | Not Applicable |

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| 3.2.2 | Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive<br>- Outline the Public consultation process                              | Not Applicable                                                                                                                                                                                                                                                                                                                                             |
| 3.2.3 | Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive-<br>Outline the arrangement for consultation before formulation of policy |                                                                                                                                                                                                                                                                                                                                                            |
| 3.3   | <b>Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]</b>                                                                                             |                                                                                                                                                                                                                                                                                                                                                            |
| 3.3.1 | Use of the most effective means of communication - Internet (website)                                                                                                                                                      | The information dissemination primarily happens through the BECIL`s Website.<br>Please click the BECIL website: <a href="https://www.becil.com">https://www.becil.com</a>                                                                                                                                                                                  |
| 3.4   | <b>Form of accessibility of information manual/ handbook[Section 4(1)(b)]</b>                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                            |
| 3.4.1 | Information manual/handbook available in electronic format                                                                                                                                                                 | BECIL-RTI Handbook :<br><a href="https://www.becil.com/uploads/topics/17757307343137.pdf">https://www.becil.com/uploads/topics/17757307343137.pdf</a><br><br>Chapter 4:- A STATEMENT OF THE CATEGORIES OF DOCUMENTS THAT ARE HELD BY IT OR UNDER ITS CONTROL.<br>(4.1-Finance Department & 4.2 Personnel/Administration Department)                        |
| 3.4.2 | Information manual/handbook available in printed format                                                                                                                                                                    | Yes                                                                                                                                                                                                                                                                                                                                                        |
| 3.5   | <b>Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]</b>                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                            |
| 3.5.1 | List of materials available Free of cost                                                                                                                                                                                   | BECIL-RTI (RTI Handbook), <a href="https://www.becil.com/uploads/topics/17757307343137.pdf">https://www.becil.com/uploads/topics/17757307343137.pdf</a><br><br>Chapter-3. RULES, REGULATIONS, INSTRUCTIONS, MANUAL AND RECORDS FOR DISCHARGING FUNCTIONS.<br>Chapter-4.A STATEMENT OF THE CATEGORIES OF DOCUMENTS THAT ARE HELD BY IT OR UNDER ITS CONTROL |
| 3.5.2 | List of materials available at a reasonable cost of the medium                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                            |

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| 4     | E-Governance                                                                                  |                                                                                                                                                                                          |
| 4.1   | Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]     |                                                                                                                                                                                          |
| 4.1.1 | Hindi                                                                                         | Annual Report – Yes                                                                                                                                                                      |
| 4.1.2 | English                                                                                       | Yes                                                                                                                                                                                      |
| 4.1.3 | Vernacular/ Local Language                                                                    | Not Applicable                                                                                                                                                                           |
| 4.2   | When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]        |                                                                                                                                                                                          |
| 4.2.1 | Last date of Annual updation                                                                  | Last updation of RTI Handbook- April, 2026                                                                                                                                               |
| 4.3   | Information available in electronic form[Section 4(1)(b)(xiv)]                                |                                                                                                                                                                                          |
| 4.3.1 | Details of information available in electronic form                                           | BECIL-RTI Handbook<br><br><a href="https://www.becil.com/uploads/topics/17757307343137.pdf">https://www.becil.com/uploads/topics/17757307343137.pdf</a>                                  |
| 4.3.2 | Name/ title of the document/record/ other information                                         |                                                                                                                                                                                          |
| 4.3.3 | Location where available                                                                      |                                                                                                                                                                                          |
| 4.4   | Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)] |                                                                                                                                                                                          |
| 4.4.1 | Name & location of the facility                                                               | RTI Handbook<br><br><a href="https://www.becil.com/uploads/topics/17757307343137.pdf">https://www.becil.com/uploads/topics/17757307343137.pdf</a>                                        |
| 4.4.2 | Details of information made available                                                         |                                                                                                                                                                                          |
| 4.4.3 | Working hours of the facility                                                                 | BECIL-Contact ( <a href="https://www.becil.com/contact">https://www.becil.com/contact</a> )                                                                                              |
| 4.4.4 | Contact person & contact details (Phone, fax, email)                                          |                                                                                                                                                                                          |
| 4.5   | Such other information as may be prescribed under Section 4(i) (b)(xvii)                      |                                                                                                                                                                                          |
| 4.5.1 | Grievance redressal mechanism                                                                 | Please click: BECIL-Useful Links-Lodge Grievance(<br><a href="https://www.becil.com/Lodge-Grievance">https://www.becil.com/Lodge-Grievance</a> )<br><br><a href="#">SOP of Grievance</a> |

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| 4.5.2 | List of completed schemes/ projects/ Programmes                                                                                                       | <a href="#">BECIL Home Page-Click SERVICES</a>                                                                                                                                         |
| 4.5.3 | List of schemes/ projects/ programme underway                                                                                                         | <a href="#">Please Click here to see all the Projects</a>                                                                                                                              |
| 4.5.4 | Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract                       |                                                                                                                                                                                        |
| 4.5.5 | Annual Report                                                                                                                                         | Please click here:: <a href="https://www.becil.com/FinanceAnnualReturn">https://www.becil.com/FinanceAnnualReturn</a>                                                                  |
| 4.5.6 | Frequently Asked Question (FAQs)                                                                                                                      | Please click: BECIL website:- <a href="https://www.becil.com/Faqs">https://www.becil.com/Faqs</a>                                                                                      |
| 4.5.7 | Any other information such as - (a) Citizen's Charter, (b) Six monthly reports on the performance against the benchmarks set in the Citizen's Charter | Please Click: BECIL Website- About-Citizen`s Charter ( <a href="https://www.becil.com/uploads/topics/17707232545962.pdf">https://www.becil.com/uploads/topics/17707232545962.pdf</a> ) |
| 4.6   | <b>Receipt &amp; Disposal of RTI applications &amp; appeals [F.No 1/6/2011-IR dt. 15.04.2013]</b>                                                     |                                                                                                                                                                                        |
| 4.6.1 | Details of applications received and disposed                                                                                                         | <a href="#">RTI Request &amp; Appeals Report (Year 2025-26 All 4 quarters)</a>                                                                                                         |
| 4.6.2 | Details of appeals received and orders issued                                                                                                         |                                                                                                                                                                                        |
| 4.7   | <b>Replies to questions asked in the Parliament[Section 4(1)(b)(xvii)]</b>                                                                            |                                                                                                                                                                                        |
| 4.7.1 | Details of questions asked and replies given                                                                                                          | <a href="#">Please click here to view the queries received from the Parliament and replies provided by the BECIL (2025-26)</a>                                                         |



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| 5     | <b>Information as may be prescribed</b>                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 5     | <b>Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]</b>                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 5.1.1 | Name & details of - (a) Current CPIOs & FAAs,<br>(b) Earlier CPIO & FAAs from 1.1.2015                                                                                            | <p>a) Current CPIOs &amp; FAAs- BECIL-RTI-<br/> <a href="https://www.becil.com/uploads/topics/17757307343137.pdf">https://www.becil.com/uploads/topics/17757307343137.pdf</a><br/> (Chapter -6: THE NAMES, DESIGNATION AND OTHER PARTICULARS OF THE CENTRAL PUBLIC INFORMATION OFFICER)</p> <p>b) Click here to see the <a href="#">Earlier CPIO &amp; FAAs from 01.01.2015-</a><br/> (i) Sh. W.B.Prasad, GM and FAA (23.04.2021 to 28.7.2024)<br/> (ii) Ms. Usha Mangalgi, GM and FAA (29.07.2024-Till date)</p> |
| 5.1.2 | Details of third party audit of voluntary disclosure<br>-(a) Dates of audit carried out ,<br>(b) Report of the audit carried out                                                  | <p>a) Dates of audit carried out 2024-25 dated 23.05.2025<br/> B)Transparency Audit:<br/> BECIL-About- Transparency Audit:<br/> (<a href="https://www.becil.com/uploads/topics/17479860234327.pdf">https://www.becil.com/uploads/topics/17479860234327.pdf</a>)</p>                                                                                                                                                                                                                                               |
| 5.1.3 | Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers                            | <p>(a) Date of appointment of Nodal Officer : <a href="#">15.06.2026</a></p> <p>(b) Name &amp; Designation of the officers: Ms. Usha Mangalgi, General Manager</p>                                                                                                                                                                                                                                                                                                                                                |
| 5.1.4 | Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers                           | <p><a href="#">Click here (Order Dated 15.06.2026)</a></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 5.1.5 | Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 6     | Information Disclosed on won Initiative                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 6.1   | <b>Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information [Section 4(2)]</b>                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 6.1.1 | Item / information disclosed so that public have minimum resort to use of RTI Act to obtain                                                                                       | <p><a href="https://www.becil.com">https://www.becil.com</a></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                  |

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|       | information                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                            |
| 6.2   | <b>Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India)</b> |                                                                                                                                                                                                                                            |
| 6.2.1 | Whether STQC certification obtained and its validity                                                                                                                                                                                                                                                             | <a href="https://www.becil.com/uploads/topics/1744182932.pdf">BECIL website-Useful Links-STQC Certificate</a><br>( <a href="https://www.becil.com/uploads/topics/1744182932.pdf">https://www.becil.com/uploads/topics/1744182932.pdf</a> ) |
| 6.2.2 | Does the website show the certificate on the Website?                                                                                                                                                                                                                                                            | YES                                                                                                                                                                                                                                        |