

EXPRESSION OF INTEREST (EOI)

(Invited through e-Tendering mode only)

for the empanelment of agencies

***for providing Citizen Awareness Programme Management System
along with complete operational support***

Reference No. BECIL/PROJECTS/CAPMS/EOI/01/2021

(Dated: 08.03.2021)



Broadcast Engineering Consultants India Limited

(A Government of India Enterprises–Under ministry of Information and Broadcasting)

Head Office: 14-B Ring Road, IP Estate, New Delhi-110002

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Corporate Office: 56-A/17, Block-C, Sector-62, Noida-201307

Tel: +91 120 4177850 Fax: +91 120 4177879

Website: <https://www.becil.com/>

Eol Information

Description of services, e-tender submission format and procedure is provided in the Eol document available on e-tendering Website <https://becil.euniwizarde.com>

S. No.	Description	Remarks
1.	Name of Assignment	<i>Empanelment of agencies for providing: "Citizen Awareness Programme Management System along with complete operational support"</i>
2.	Tender Reference No.	BECIL/PROJECTS/CAPMS/EOI/01/2021
3.	Tender Type	Tender for empanelment
4.	Tender Mode	e-procurement
5.	Eol Release Date	08.03.2021
6.	Last Date of Submission (Online ONLY)	27.03.2021 1500 Hours
7.	Date of Opening of Proposals	27.03.2021 1530 Hours
8.	Date for presenting PoC	29.03.2021
9.	Eol Processing Fee (Non-refundable)	₹ 10,000.00 (Rupees Ten Thousand Only)
10.	E-tender Portal Fee for referred tender (Non-refundable)	₹ 3,540/- (Rupees Three Thousand Five Hundred Forty Only)
11.	Empanelment Fee, if qualified (Non-refundable)	₹ 50,000.00 (Rupees Fifty Thousand Only)
12.	Location of Proposal Opening	<i><u>The Chairman and Managing Director, Broadcast Engineering Consultants India Limited, 56-A/17, Block-C, Sector -62, Noida -201307 (U.P.)</u></i>
13.	Contact Details for correspondence	Shri Ravindra Jagtap (General Manager, BECIL)
14.	Eol Category	Services
15.	Proposal Validity period	<u>120 Months from the day of opening of the Proposal</u>
16.	Contact Details of E-Wizard	<u>Mr. Akshay: +91-9355030623</u> <u>Helpdesk (10:00AM to 6:00PM): 011-49606060</u>

Instruction to BIDDER (for e-tendering)

Registration on e-tendering portal of BECIL

1. To participate in the E-Bid process, it is mandatory for bidders to register with 'E-Wizard' and to have valid user ID & Password.
2. Prospective bidders are advised to obtain Digital Signature (Level 3 with Signing + Encryption) and register themselves at <https://becil.euniwizarde.com> well in advance. Please note that BECIL will in no way responsible if a bidder fails to apply due to non-possession of Digital Signature & non-registration.
3. As a part of pre-bid if there are changes in submission format, then all the proposals submitted till that time will be null and void. The bidder has to resubmit the proposals again. BECIL will not take any responsibility for any lapse whatsoever on account of this issue.
4. Compliance to registration requirements and payment regarding the same etc. and timely uploading of the proposals will be responsibility of the bidder.
5. To participate in the e-Bid submission, it is mandatory for the bidder to have a user ID & Password. For this purpose, bidder has to register itself with BECIL through E-Wizard Website given below. Please also note that the bidder has to obtain digital signature token for applying for the e-Bid. In this connection, bidder may also obtain the same from E-Wizard.)
6. Steps for Registration:
 - a. Go to website <https://becil.euniwizarde.com>
 - b. Click the link "Bidder Enrollment"
 - c. Enter the details about the E-tendering as per format
 - d. Click "Register"
 - e. E-tender will get confirmation with Login ID and Password
 - f. The Annual registration charges for vendor/ supplier are ₹ 2,000.00 + 18% (GST) per annum (Through e- payment gateway).
7. Steps for application for Digital Signature from E-Wizard:
 - a. Download the Application Form from the website <https://becil.euniwizarde.com>. Follow the instructions as provided therein. In case of any assistance, you may contact E-Wizard officers whose address is given in the EoI document. Proposal is to be submitted through online mode on website <https://becil.euniwizarde.com> in the prescribed form.
8. Contact Details in case of any query regarding participation in the e-tendering process:
 - a. Mr. Akshay: +91-9355030623
 - b. Helpdesk (10:00AM to 6:00PM): 011-49606060

1. About BECIL

Broadcast Engineering Consultants India Limited (BECIL) an ISO 9001:2015, ISO 27001:2013 and ISO/IEC 20000:2012 certified, Mini Ratna, Central Public Sector Enterprise of Government of India was established on 24th March 1995. BECIL provides project consultancy services and turnkey solutions encompassing the entire gamut of radio and television broadcast engineering viz; content production facilities, terrestrial transmission facilities, satellite and cable broadcasting facilities in India and abroad. It also provides associated services like building design and construction related to broadcasting, human resource related activities like training and providing man power. BECIL also undertakes supply of specialized communication, monitoring, security and surveillance systems to defense, police and para-military departments.

BECIL works as consultancy agency, system integrator as well as a turnkey solution provider in the fields of Broadcast Engineering and Information & Communication Technology.

2. EOI Notice

- a. Broadcast Engineering Consultants India Limited (BECIL) invites Expression of Interest (*through e-tendering mode only*) from eligible agencies for implementing Citizen Awareness Programme Management System.
- b. This Eol is not an offer and is issued with no commitment. BECIL reserves the right to withdraw the Eol and change or vary any part thereof at any stage. BECIL also reserve the right to disqualify any bidder, should it be so necessary at any stage. BECIL may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this Eol. These amendments will officially be notified on Official website and e-tendering website of BECIL.
- c. This Eol supersedes and replaces any previous public documentation & communications, and bidders should place no reliance on such communications.
- d. Timing and sequence of events resulting from this Eol shall ultimately be determined by BECIL.
- e. Bidders may request a clarification on any clause of the Eol document. Any request for clarification must be sent in writing, or by standard electronic means to the BECIL address within 7 days of issue of Eol. BECIL will respond in writing, or by standard electronic means (including explanation of the query but without identifying the source of inquiry) to bidders. Any requests for clarifications after the indicated time will not be entertained by the BECIL
- f. No oral conversations or agreements with any official or employee of BECIL shall affect or modify any terms of this Eol and any alleged oral agreement or arrangement made by a bidder with any department, entity, official or employee of BECIL shall be superseded by the definitive contract (s) that results from this Eol process. Oral communications by BECIL to bidders shall not be considered binding on BECIL, nor shall any written materials provided by any person other than BECIL.
- g. Neither the bidder nor any of the bidder's representatives shall have any claims whatsoever against BECIL or any of their respective officials, agents, or employees arising out of, or relating to this Eol or these procedures (other than those arising under a definitive service Contract with the bidder in accordance with the terms thereof).

- h. Bidders who are found to canvass, influence or attempt to influence in any manner the qualification or selection process, including without limitation, by offering bribes or other illegal gratification, shall be disqualified from the process at any stage.
- i. BECIL does not guarantee any business. However, all empaneled agencies will have to sign a non-disclosure agreement with BECIL before empanelment.
- j. In case of entering into any project specific contract, separate agreement shall have to be signed by the empanelled agency (ies). All payments in the business shall be back-to-back basis only. EMD as applicable shall be payable by the agency (ies) entering into agreement as per the terms of the contract for the specific work/ tenders at later stages. This is over and above the empanelment fee.
- k. BECIL will share the bill of material with all the empanelled agencies for the requirements wherever arises and the agency quoting the best prices shall be entered into contract for the business. However, BECIL may at its own discretion choose to award work to any empanelled agency at the best-quoted price. BECIL may also negotiate with Bidders of its choice for assigning any work/ supply at its discretion.
- l. In case of any dispute arising, the decision of the BECIL will be final.
- m. Bidders shall have to submit a non-refundable amount of ₹ 10,000/- (Rupees Ten Thousand Only) in the form of Demand Draft drawn on any scheduled bank at Noida in favour of "Broadcast Engineering Consultants India Limited" Payable at Delhi along with the EoI towards the cost of EoI Document and no other mode of payment is acceptable. EoI Document is also available at BECIL Office: C-56/A17, Sector-62, Noida-201307.

3. Submission of EOI

- a. The bidders are advised to study the EoI document carefully. Submission of proposal shall be deemed to have been done after careful study and examination of the EoI document with full understanding of its implications.
- b. ONLY on-line submitted proposals shall be accepted for evaluation.
- c. Issue of Amendment/ Corrigendum
 - At any time prior to the last date for receipt of proposals, BECIL may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the EoI Document by an amendment/ corrigendum.
 - The Amendments/ Corrigendum (if any) & clarifications to the queries from prospective bidders will be notified on the e-tendering website.
 - Any such amendment/ corrigendum shall be deemed to be incorporated into this EoI.
 - In order to provide reasonable time for taking the amendment/ corrigendum into account, BECIL may, at its discretion, extend the last date for the receipt of Proposals.
- d. Late Proposals
 - Proposals received after the due date and the specified time (including the extended period if any) for any reason whatsoever, shall not be entertained.
 - The proposals submitted by telex/ telegram/ fax/ e-mail etc. shall not be considered. No correspondence will be entertained on this matter.

- BECIL shall not be responsible for any postal delay or non-receipt/ non-delivery of the documents. No further correspondence on the subject will be entertained.
- e. The bidders shall bear all costs associated with the preparation and submission of their bids. BECIL will, in no case, be responsible or liable for those costs, regardless of the outcome of the tendering process.
- f. The EOI must be submitted in English or Hindi language only with a Font size of 12. All the documents including the supporting documents/ enclosures etc. must be fully legible. Supporting documents if in a language other than English must be accompanied by a certified English translated document. The English version shall prevail in matters of interpretation. Proposal documents which are not legible shall be rejected.
- g. The bidders has to ensure that each page numbered and is duly signed by the bidder or his duly authorized representative. In case the proposal is signed by the authorized representative, a letter of authorization should be enclosed with the proposal.
- h. The Proposals shall be rejected, if complete information is not given there-in, or if the particulars and data (if any) asked for are not filled in properly.

4. Broad Scope of Work

- a. Broadcast Engineering Consultants India Limited (BECIL) intends to prepare a panel of reputed and established agencies for implementing Citizen Awareness Programme Management System.
- b. Agencies who fulfill the eligibility criteria as detailed in the subsequent sections need only apply (*through e-tendering mode only*).
- c. The proposed prequalification exercise is meant for enlisting qualified and competent agencies for implementing Citizen Awareness Programme Management System.
- d. The key objective is to create a Citizen Awareness by establishing sustained communication with the citizen of the country for the purposes of welfare, education and enablement.
- e. To achieve the vision of Citizen Awareness Programme Management System, large numbers of measures are required to be implemented. The envisaged system shall broadly include following components:
 - Cloud based Citizen Awareness Programme Management System including all technical infrastructure, maintenance and operations support.
 - Web Portal & Mobile App on major app stores and browsers
 - A comprehensive program of a 2-way dialogue framework with the families and citizen of the country that shall build responsible citizen.
 - Establishment of Communication Command Centre including Content management, Engagement Management and MIS Dashboards.
 - Communication Command Centre to drive Interactive engagement as a comprehensive end-to-end program including provisioning of Citizen Awareness Programme Management System as well as Operations.
 - The system may engage Citizen in a dialogue across various domains of citizen's duties and right including Social Welfare, Public Health, Education, Empowerment, Utilities of focus segments like Women, Child, Youth, Farmers, Civic issues like Sanitation etc.

- For the purpose of building dialogue with the citizen, several citizen-centric interactive engagements shall be driven- like Information, Education, quizzes, surveys, feedback etc.
- To enable the top management to monitor the program’s performance, real-time Dashboards and Analytical reports shall be provisioned.

5. Evaluation of the proposals

- The bidders’ proposals will be evaluated as per the requirements specified in the EoI and adopting the evaluation criteria spelt out in subsequent paras of this EoI document. The Bidders are required to submit all required documentation as per evaluation criteria specified in EoI.
- Proposals received by the prescribed date and time shall only be considered and evaluated by a duly constituted tender evaluation committee.
- Upon verification, evaluation/ assessment, if in case any information furnished by the Bidder is found to be false / incorrect, their proposals will be summarily rejected and no correspondence on the same shall be entertained. Submission of false/ forged documents will lead to blacklisting of agency for a minimum period of 3 years from participating in BECIL tenders.

6. Eligibility Criteria for the Bidders

Following are the Eligibility Criteria to participate in the EOI (Bidder is required to fulfil all the condition of Qualification/ Eligibility Criteria and in case any of condition is not met, Proposal/ request for empanelment will be rejected)

S. No	Qualification Criteria	Documentary Proof to be Submitted
1	Legal Capacity of the Bidder	
A	Bidder’s Registration Bidder Should be company registered under Companies Act 1956/ 2013 with operations in India	Copy of Certificate of Incorporation under Companies Act 1956/ 2013
B	The Bidder should have been in the business for last 5 (Five) Years as on 28.02.2021	Profile of the Bidder
2	Financial Capacity of the Bidder	
A	Bidder should have an average turnover of minimum ₹ 3 Crores in the last 3 (Three) Financial Years (2017-18, 2018-19 and 2019-20)	Copies of the audited Balance sheets of last three FYs (2017-18, 2018-19 and 2019-20) duly audited by the statutory auditor/ Chartered Accountant of the Company. AND Certificate from statutory auditor/ Chartered Accountant regarding turnover as asked in the clause.

B	Financial Net Worth Bidder should have positive net worth as per the audited consolidated financial statements in each of the last 3 financial years (FY 2017-18, 2018-19 and 2019-20).	Certificate from statutory auditor/ Chartered Accountant regarding Net Worth as asked in the clause
3	Technical Capacity of the Bidder	
A	Bidder should have completed at least 2 (two) work orders in the field of IT/ Programme Management Advisory Services. The minimum value for each of such project should not be less than ₹ 50 Lakhs	Work order/ Contract / Competition Certificate clearly highlighting the scope of work, Bill of Material and value of the contract/ order.
B	Availability of Citizen Awareness Programme Management System	<p>Technical Specification and architecture of the Citizen Awareness Programme Management System available with the bidder along with the module details</p> <p>Details on the Scalability of the proposed system</p> <p>Details on the Security features available with the system</p> <p>Concept Note on the Proposed System</p> <p>Current Status of functionalities of the Proposed System</p> <p>Documents related to the Proof of Concept</p>
C	Manpower: Bidder must have a minimum strength of 10 IT professionals on its permanent rolls as on date of submission of the proposal	Undertaking from HR department of the bidder duly signed and sealed by the authorized representative of the bidder.

7. General Terms and Conditions

- BECIL reserves the right to reject or accept any or all the proposals without assigning any reasons and also to cancel the empanelment later by giving one month notice.
- On written communication from BECIL for having qualified for empanelment, the successful bidder will have to deposit a non-refundable fee of an amount ₹ 50,000/- (Rupees Fifty thousand only) in the form of Demand Draft ONLY within 15 (Fifteen) days from date of intimation, failing which the offer will be treated as withdrawn. On receipt of the fee, BECIL will issue a formal letter of empanelment. MSME Registered agencies are exempted from depositing the requisite empanelment fee.
- The validity of empanelment will be initially for a period of 2 (Two) years and thereafter depending upon the performance, empanelment will be extendable for additional 1 (one) year at the sole discretion of BECIL. No fee will be charged for the extended period of one year.

- d. The agencies will be called for submitting their response to the tenders/ enquiries and the successful agency will have to sign the contract/ agreement with BECIL pertaining to the particular tender before award of PO.

8. Bidder's code of conduct and business ethics

BECIL is committed to its 'values & beliefs' and business practices to ensure that bidders, who supply goods, materials or services, will also comply with these principles.

- a. Bribery and corruption:

Bidders are strictly prohibited from directly or indirectly (through intermediates or subcontractors) offering any bribe or undue gratification in any form to any person or entity and / or indulging in any corrupt practice in order to obtain or retain a business or contract.

- b. Integrity, indemnity & limitation:

Bidders shall maintain high degree of integrity during the course of its dealings with business/contractual relationship with BECIL. If it is discovered at any stage that any business/ contract was secured by playing fraud or misrepresentation or suspension of material facts, such contract shall be voidable at the sole option of the competent authority of BECIL. For avoidance of doubts, no rights shall accrue to the bidder in relation to such business/contract and BECIL or any entity thereof shall not have or incur any obligation in respect thereof. The bidder shall Indemnify BECIL in respect of any loss or damage suffered by BECIL on account of such fraud, misrepresentation or suspension of material facts.

- c. Reporting Misconduct:

Bidders are required to report any misconduct/violations/improper demands from BECIL employees to the Chief Vigilance Officer/Director (O&M)/CMD. All communication in this regard should be directed only to above as per below mentioned email ids;

Director (O&M) : dr.gogoi@becil.com
Chairman and Managing Director : george@becil.com

No Communication shall be encouraged to any other authority / external sources in this regards.

Self Declaration For The Code Of Integrity

[On Bidder's Letter Head]

I/ We, <Name of Bidder>, shall maintain a high degree of integrity during the course of my/ our dealings business/ contractual relationship with BECIL. If it is discovered at any stage that any business/ contract was secured by playing fraud or misrepresentation or suspension of material facts, I/ We authorize BECIL to term such contract as voidable at the its sole option and take suitable action as deemed fit.

(Authorized Signatory)

Signature:

Name:

Designation:

Address:

Seal:

Date:

List Of Clients (Last 3 Years)

S. No.	Client Name	Work Order Reference No.	Work Order Date	Completion Date	Name of Work	Amount of Work Order (in ₹)	Brief description of Services

(Authorized Signatory)

Signature:

Name:

Designation:

Address:

Seal:

Date:

Undertaking & Acceptance Letter by the Bidder

[On Bidder's Letter Head]

I/We, <Name of Bidder>, have carefully gone through the various terms and conditions listed in the EoI Document for providing DSE related services as an empanelled agency for BECIL's projects. I/We agree to all these conditions and offer to provide requisite services to BECIL and submitting this EoI after carefully reading the conditions and understanding the same without any kind of pressure or influence from any source whatsoever. I/We hereby sign this undertaking in token of our acceptance of various conditions listed in the EoI document.

(Authorized Signatory)

Signature:

Name:

Designation:

Address:

Seal:

Date:

Undertaking

[Undertaking on a non-judicial stamp paper of ₹ 100/- certified by Notary]

UNDERTAKING

We, <Name of Bidder> hereby under take that, in case the documents submitted by me/ us is found to be forged/ false at any stage, I/ we may be debarred from BECIL for taking participation in all future BECIL works and any other suitable action may be taken against our company/firm as deemed fit by BECIL.

<Name of Bidder> has not been blacklisted by any of the Central Government or State Government or any organisation under Central/ State Government or any Statutory Authority, or any Public-Sector Undertaking.

<Name of Bidder> has not been found guilty of any criminal offence by any court of law in India or abroad.

<Name of Bidder>, its directors and officers have not been convicted of any criminal offence related to their professional conduct or the making of false statement or misrepresentations as to their qualifications to enter into procurement contract within a period of three years preceding the commencement of the procurement process or have not been otherwise disqualified pursuant to debarment proceedings.

Profile of the Bidder (On Bidder's Letter Head)

1.	Name of Bidder	
2.	Type of firm	[Please submit the copy of Registration Certificate]
3.	Address of correspondence	
4.	Year of establishment	
5.	Permanent Account Number (PAN) of the Bidder	[Please submit the copy of PAN]
6.	GSTN Registration No. of the Bidder	[Please submit the copy of GSTN]
7.	Status of Income Tax Return of Last 3 years	[Please submit the copy of acknowledgement of Income Tax Return]
	FY 2017-18	
	FY 2018-19	
	FY 2019-20	
8.	Whether the firm has been blacklisted by any Central Govt. / State Govt./ PSU/ Govt. Bodies / Autonomous? If yes, details thereof.	
9.	Status and details of disputes/ litigation/ arbitration, if any.	
10.	Name, Designation and address of the officer to whom all references shall be made regarding this EoI	
	Name:	
	Designation:	
	Address:	
	Mobile:	
11.	Contact details of Authorized signatory in reference to this EoI	
	Name:	
	Designation:	
	Address:	
	Mobile:	

(Authorized Signatory)

Signature:

Name:

Designation:

Address:

Seal:

Date:

Check List

Please ensure that following documents have been enclosed along with the EoI response

- a. Must Submit details of the EoI Processing Fee (**Non-refundable**)
- b. Must submit a Solvency Certificate from its Banker for INR 10 lakh (Ten Lakhs)
- c. Must submit self-declaration as per Annexure-I
- d. Must submit list of clients as per Annexure-II
- e. Must Submit acceptance as per Annexure-III
- f. Must submit undertaking as per Annexure-IV
- g. Must submit bidder's profile as per Annexure-V
- h. Must Submit turnover certificate
- i. Must have a GST registration (copy to be submitted).
- j. Must have a local representative in Delhi/ NCR, details to be submitted
- k. Company Registration Certificate
- l. List of manpower
- m. List of clients using the proposed system
- n. Technical details of the proposed system
 - a. Technical Specification and architecture of the Citizen Awareness Programme Management System available with the bidder along with the module details
 - b. Details on the Scalability of the proposed system
 - c. Details on the Security features available with the system
 - d. Concept Note on the Proposed System
 - e. Current Status of functionalities of the Proposed System
 - f. Documents related to the Proof of Concept
- o. Compliance to the EoI Conditions
- p. Compliance to the Check List (Bidders to refer page numbers of the above required documents)