

(EOI)

FOR

EMPANELMENT OF FIRMS FOR PROVIDING MANPOWER FOR SECURITY SERVICES

ReferenceNo.BECIL/IT&Mfg./2020-2021/EOI/SECURITY-SERVICES/01

(Dated: 13/02/2020)



ब्रॉडकास्ट इंजीनियरिंग कंसल्टेंट्स इंडिया लिमिटेड
(बुचना एवं प्रसारण मंत्रालय के अधीन-भारत सरकार का उद्यम) (मिनि रतना कंपनी) (CIN - U32301UP1995GOI017744)
BROADCAST ENGINEERING CONSULTANTS INDIA LIMITED
(A Government of India Enterprise - Under Ministry of Information & Broadcasting) (A Mini Ratna Company)
पंजीकृत एवं कॉर्पोरेट कार्यालय : बिल्डिंग नम्बर, सी-56/ ए-17, सेक्टर-62, नोएडा-201307 (उ.प्र.), फोन : +91 120 4177850, फॅक्स : +91 120 4177879
Registered & Corporate Office : BECIL BHAWAN, C- 56/A-17, Sector-62, Noida-201307 (U.P.), Tel. : +91 120 4177850, Fax: +91 120 4177879



Head Office: 14-B, Ring Road, I.P.Estate, NewDelhi-110002
Tel:011-23378823 Fax: 23379885

Corporate Office: C-56/A17, Sector-62, Noida-201307
Tel:0120-4177850 Fax: 120-4177879

Email: contactus@becil.com, vinod.dahiya@becil.com

Website: www.becil.com

S.No	Description	Details
1.	EOINO	BECIL/IT&Mfg./2020-2021/EOI/SECURITY-GUARDS/01
2.	Date of Issue of EOI	13/02/2020
3.	Last date of Submission of EOI	20/02/2020 till 1:00 P.M
4.	Date of opening of EOI	20/02/2020 till 2:30 P.M.
5.	Address of: Purchase of EOI Document/ Submission of EOI/Opening of EOI	Broadcast Engineering Consultant Limited (BECIL) BECIL Bhawan, C-56, A/17, Sector – 62, Noida–201307 (Uttar Pradesh) Ph.0120–4177850Fax.012.0–417787
6.	Website	<u>Tender to be submitted online on https://becil.euniwizarde.com, or offline</u>
7.	EOI Processing Fee	Rs.10,000/- (FOR THOSE FIRMS WHO CLAIM EXEMPTIONS UNDER ANY GOVERNMENT SCHEMES/POLICIES) OR Rs.1,00,000/- (FOR REST OF THE BIDDERS) In the form of DD in favour of Broadcast Engineering Consultants India Limited, payable at New Delhi.
8.	Portal Registration Fee	Rs.3000/-+18% GST through e-payment Gateway available on e-tendering website.
9.	Contact details of ITI	Mr. Samabesh: 9355030634 Mr. Navneet: 9560364871 Mr. Nehal: 8800991855
10.	Helpdesk of ITI	011-49606060 (From10:00hrsto18:00hrs)
11.	Period of Empanelment	2 Years

Sh. Vinod Kumar
Assistant General Manager (IT & Manufacturing)

1. ABOUT BECIL:

- 1.1 Broadcast Engineering Consultants India Limited (BECIL) and ISO9001:2008 certified, a Mini Ratna public sector enterprise of Government of India under Ministry of Information & Broadcasting, was established on 24th March,1995 for providing consultancy services of international standards for broadcasting in transmission and production technology including turnkey solutions in the specialized fields of Terrestrial & Satellite Broadcasting, Cable, Manufacturing and various Information Technology(IT) related fields, including security, surveillance, acoustics & audio-video systems and smart cities.
- 1.2 BECIL is the professional platform which caters to all aspects of projects related to TV, Radio, Communication, IT, Security, Security and Manufacturing from concept to completion and from regulation to realization.

Part I-General Information

- a) Complete EOI document can be download from e-Tender portal of BECIL
- b) <https://becil.euniwizarde.com> and www.becil.com.
- c) Technical Bid will be submitted concurrently duly digitally signed on the website <https://becil.euniwizarde.com>.
- d) It is mandatory for all the applicants to have Class-III Digital Signature Certificate (in the name of person who will sign the bid document) from any of the licensed certifying Agency.
- e) EOI Processing Fee deposit shall be placed in a single sealed envelope super scribed with tender reference No and date of opening so as to reach Broadcast Engineering Consultant India Limited 56A/17, Block 'C', Noida-201307 (UP) before scheduled time on prescribed tender opening date. **Hard copy of any other tender document shall not be accepted.**

2. EOI NOTICE:

- 2.1 Broadcast Engineering Consultants India Limited (BECIL) invites online/e-tender, offline Expression of Interest (EOI) from agencies having proven experience and ability in the area of security services. The bidders are advised to submit single sealed envelope super scribed "Payment for EOI Document". **The "Technical Bid" contains Technical document towards eligibility criteria are to be submitted through e-tender and only "EOI Processing Fee" document has to be submitted offline.**
- 2.2 The Payment for EOI Document envelope must be submitted at the below given name and address: Assistant General Manager (IT & Manufacturing), Broadcast Engineering Consultants India Limited.
- 2.3 BECIL Corporate Office C-56/A-17, Sector-62, Noida-201307 (UP)The EOI must be submitted in English or Hindi language only with a font size of 12. All the document including the supporting documents/enclosures etc. must be fully

legible. Supporting documents if in a language other than English must be accompanied by a certified English translated document. The English version shall prevail in matters of interpretation. EOI documents which are not legible shall be rejected.

2.4 Each bidder shall submit only ONE EOI through our online tendering portal/offline either by herself/himself.

2.5 The bidder shall bear all costs associated with the preparation and submission of EOI and BECIL will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the EOI process.

2.6 In case the bidder has any doubt about the meaning of anything contained in the EOI document, she/he shall seek clarification within 7 days of issue of EOI. Except for any written clarification by Shri Vinod Kumar (AGM) BECIL via email to vinod.dahiya@becil.com, no written or oral communication, presentation or explanation by any other employee of BECIL shall be taken to bind or fetter BECIL under the contract.

2.7 Bidders shall have to submit an amount of EOI processing fees in the form of Demand Draft drawn on any scheduled bank at Noida in favour of " Broadcast Engineering Consultants India Limited" Payable at Noida along with the EOI towards the EOI Processing Fee processing and no other mode of payment is acceptable. The processing fees of EOI document is non-refundable.

2.8 The Management of BECIL reserves the right to amend or withdraw any of the terms and conditions mentioned in the EOI Document or reject any or all the bids without giving any notice or assigning any reason. The decision of the Chairman and Managing Director, Broadcast Engineering Consultants India Limited in this regard shall be final and binding on all.

2.9 Cross Subsidy across product or services is not allowed

2.10. EOI processing fees would be INR 10000/- for those firms who claim exemptions under any government schemes/policies and INR 1,00,000/- for rest of the bidders.

3. Submission of EOI

3.1 EOI, complete in all respects, must be submitted over our online tendering portal "<https://becil.euniwizarde.com>" on or before the due date.

3.2 BECIL may, at its own discretion, extend the date for submission of EOI. In such a case all rights and obligations of BECIL and the Bidders shall be applicable to the extended time frame

3.3 As the EOI can be submitted only up to the defined date and time, there can't be any late bids.

3.4 The bidders submitting their "EOI Processing Fee" through courier/by post should also ensure that their DD (EOI Processing Fee) are received on the said address by the stipulated date and time. No time extension for couriers/sent by post shall be granted and BECIL will not be responsible for any postal delays/loss/non-receipt thereof.

3.5 The EOI response has to be submitted online over our e-tendering portal <https://becil.euniwizarde.com>. Bidder may submit their bids by hand in BECIL office in Noida in case there is any glitch in online submission.

3.6 At any time prior to the last date for receipt of EOI, BECIL may for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the EOI Document by an amendment. The amendment will be notified on BECIL's website <http://www.becil.com> and <https://becil.euniwizarde.com> should be taken into consideration by the prospective bidders while preparing their EOI.

3.7 In order to give prospective bidders reasonable time to take the amendment into account in preparing their EOI, BECIL may at its discretion, extend the last date for the submission of EOI. No EOI may be modified subsequent to the last date for receipt of EOI.

3.8 The EOI shall be ignored, if complete information is not given there-in, or if the particulars and data (if any) asked for are not filled in

4. Opening of EOI

4.1 BECIL shall convene an EOI opening session on as per schedule. One representative from the bidders may participate. Authorization will be required for attending bid opening.

5. Objective

Being Central PSU of engineering consultancy, BECIL intends to provide trained security personnel Govt Department's, PSU's, Gram Panchayat's, Airport's, and Municipal Corporation's etc. Hence, we are looking for empanelment of agencies who have PASARA license and have worked in the area of providing security personnel to government department's with considerable experience.

6. Scope of Work

Scope of this EOI includes following requirements from the eligible bidder:

- (i) Engage with various PSU's, Govt Department's, Municipal Corporation's and Gram Panchayat's to bring new opportunities for BECIL
- (ii) Locations of service provision: Pan India
- (iii) Experience/Existence as security provider: Minimum 5 years
- (iv) No. of security personnel employed: Minimum 200
- (v) Professional Security Specialists: should have professional security specialists (Ex-Defence/Police/Para military personnel for providing services at high profile institutes)
- (vi) PASARA Licence: Number
- (vii) Physical Fitness: Robust
- (viii) Staff Salary: Minimum Wages Act Central Govt., issued by the Chief Labour Commissioner / DGR rates for Ex-SM

7. Qualification/Eligibility Criteria for Bidders

S.No.	Eligibility Criteria	Supporting Documents for supporting the eligibility criteria
1	Bidder should be a legal entity registered entity with respect to Indian authority.	Copy of the Registration with taxation Department /Certificate of incorporation should be submitted.
2	Bidder should have an office in Delhi/ NCR.	Relevant document stating the existence of the office space/ Undertaking for the same.
3	Tenderer should have been in existence for more than 3 years and provided services of more than 200 security personnel pan India.	Copy of work order/agreement.
4	Tenderer should have cumulative annual turnover of minimum 2 Crore for last three (3) financial year with positive net worth (2016-17, 2017-18, and 2018-19).	Copy of P&L and balance sheet for past 3 year and CA certificate for the same.
5	PAN, GST, EPF, ESIC, ISO 9001:2015 Registration needed.	Copy of Valid PAN, GST, EPF, ESIC, ISO 9001:2015 Registration Certificates.
6	In the event of tenderer submitting any false credentials, the Tenderer shall be black listed for 3 (three) years.	An affidavit in this regard has to be submitted on a stamp paper of Rs 100/-
7	The bidder should not have abandoned any of their contracts for government or any other public sector undertakings during the last three years anywhere in the country.	An affidavit in this regard has to be submitted on a stamp paper of Rs 100/-
8	The Tenderer should submit an undertaking (on non-Judicial stamp paper of Rs. 100/-, duly notarized) that it has neither been boycotted or blacklisted by any Government Institution/PSU for supplies desired/ intended in this EOI.	An affidavit in this regard has to be submitted on a stamp paper of Rs 100/- duly notarized.
9	Should have PASARA License.	Relevant document proof stating the valid license certificate. Private Security Regulation Act -2005 Licence: Number

Scoring Model		
Sr No.	Criteria	Score
1	Specific Capability	20
	Number of Assignments and Projects taken in the respective domain/industry with in scope (as on date of bid submission)	10
	< 5 Assignments	2
	5 - 10 Assignments	5
	>10 Assignments	10
	Number of States/U.T's Covered	10
	>=1 & <3 State	2
	>=3 & <5 State	5
	>= 5 State	10
2	Financial Capability	20
	Cumulative Turnover of the Company for 3 years	
	2-4 Cr	10
	4-8 Cr	15
	> 8 Cr	20
3	Existence in years	10
	3-5 years	2
	5-7 years	5
	>7 years	10
4	Provided Security Personnel	10
	200-300	2
	300-500	5
	>500	10
5	Certification's	10
	PASARA	5
	PASARA + ISO 9001	7
	PASARA + ISO 9001 + OHSAS 18001	10
6	Presentation shall cover the following:	30
	Company Profile	30
	Projects undertaken	
	Project planning and Implementation procedures	
	Management Team	
	Approach and Methodology	
	MOPs and SOPs	
	Total	100

***Bidder obtaining 50 and above out of 70 in technical criteria would be eligible to get call for technical presentation. However, final decision to call a bidder for technical presentation resides with the BECIL authority.**

***Bidder after technical presentation, obtaining 75 and above out of 100 would be eligible for empanelment. However, final decision to empanel a bidder, resides with the BECIL authority.**

8. Bidder code of conduct and business ethics

BECIL is committed to its 'values & beliefs' and business practices to ensure that companies and Bidders, who supply goods, materials or services, will also comply with these principles.

8.1 Bribery and corruption: Bidder are strictly prohibited from directly or indirectly (through intermediates or subcontractors) offering any bribe or undue gratification in any form to any person or entity and / or indulging in any corrupt practice in order to obtain or retain a business or contract.

8.2 Integrity, indemnity & limitation: Bidder shall maintain high degree of integrity during the course of its dealings with business/contractual relationship with BECIL. If it is discovered at any stage that any business/ contract was secured by playing fraud or misrepresentation or suspension of material facts, such contract shall be voidable at the sole option of the competent authority of BECIL. For avoidance of doubts, no rights shall accrue to the Bidder in relation to such business/contract and BECIL or any entity thereof shall not have or incur any obligation in respect thereof. The bidder shall indemnify BECIL in respect of any loss or damage suffered by BECIL on account of such fraud, misrepresentation or suspension of material facts.

8.3 Reporting Misconduct: Bidders are required to report any misconduct/violations/improper demands from BECIL employees to the Chief Vigilance Officer/Director (O&M)/CMD. All communication in this regard should be directed only to above as per below mentioned email ids;

Chairman and Managing Director: george@becil.com

No Communication shall be encouraged to any other authority / external sources in this regard.

9. OTHER TERMS & CONDITIONS:

9.1. There is no commitment of business and the RFP shall be floated to empaneled agencies for price discovery and L1 shall be awarded the project. If volume of order is high other empaneled agencies may be requested to supply at the rate 9.2. Empanelment shall be valid for 2years however once the work is awarded the validity automatically gets extended till end of contract period.

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9.3. Separate PBG will be required from all the bidders before award of any contract specific to the RFP.

9.4. Firm/Organization should have unblemished past record and must not have been declared ineligible for corrupt and fraudulent practices either indefinitely or for a period. (Enclose affidavit as Annexure-I).

9.5. Bid will not be accepted after the date and time fixed for receipt as is set in notification or subsequent extensions if any. Our Online tendering portal shall accept bid only up to designated time. On offline bids would be accepted (except Tender Fees envelop).

9.6. Relevant documents in proof should be uploaded wherever required.

9.7. Firm should have GST, Service Tax & Income Tax registrations, PAN, other necessary Registration (furnish proof).

9.8. Firm should submit copies Income returns submitted for Last three years.

9.9. Firm should submit copies GST Certificate from the Authorities.

9.10. BECIL has sole right to accept or reject any bids. If required BECIL may reject all bids received without assigning any reason.

9.11. Firm/Organization on successful selection should execute an MOU with BECIL about the project. In case of dispute in the MOU, decision of CMD, BECIL will be binding on both parties.

9.12. Firm should submit the copies Certificate/Test reports from any Govt. Organization regarding quality of the product.

9.13. The detailed EOI must be submitted online at our online tendering portal.

9.14. Vendors shall take necessary precautions to get registered in e- Procurement platform in a timely manner and submit their proposals before bid submission timelines specified in e-Procurement platform.

9.15. At any time prior to the last date for submission of tenders, BECIL may modify the EOI and such modified EOI will be made available in e-Procurement web site and such modification shall be binding on all concerned. BECIL, at its discretion, may extend the last date for submission of tenders.

9.16. The bid inviting authority may, at its discretion, extend the last date for submission of bid, in which case, all rights and obligations of the tendering authority and the vendors, subjected to the previous last date, will thereafter be subject to such extended last date.

9.17. Any bid received by the bid inviting authority through any means /channel other than e-tendering platform will be rejected.

9.18. The date and time for opening bids will be as per the timelines specified in e-tendering platform. Vendor shall watch the e-tendering site to learn about the addenda and corrigenda issued to this EOI.

Annexure-1

PROPOSAL SUBMISSION COVERING LETTER

To,
The Chairman and Managing Director, Broadcast
Engineering Consultants India Ltd C 56, A/17,
Sector - 62,
Noida-201307 (UP)

Dear Sir,

We, the undersigned on behalf of **(name of the agency)**, wish to submit our offer **(title of project)** in accordance with your Request for Proposal **(EOI reference)** dated **(insert Date)**. We are hereby submitting our Proposal, which includes a Technical Proposal and a Financial Proposal sealed under separate envelope.

We are also attaching the Tender FEE for INR 1,00,000/- (Rupee One Lakh only) as a bank draft drawn on **[insert bank name, branch name and DD number, date]** in favor of Broadcast Engineering Consultants India Limited, New Delhi, payable at Delhi as required for the submission of bid.

We are submitting our Proposal in individual capacity. We hereby declare that all the information and statements made in this Proposal are true and accept that any misinterpretation contained in it may lead to our disqualification.

We undertake, if our Proposal is accepted, to start the services with immediate effect or as stipulated in the work order.

We understand you are not bound to accept any Proposal you receive.

Yours Sincerely,

Authorized Signature

[In full and initials and attach authorization to represent the company]

Name and Title of Signatory Name of Firm Address

SELF DECLARATION FOR THE CODE OF INTEGRITY

(on Bidder's Letter Head)

I/We shall maintain a high degree of integrity during the course of my/our dealings business/contractual relationship with BECIL. If it is discovered at any stage that any business/contract was secured by playing fraud or misrepresentation or suspension of material facts, I/We authorize BECIL to term such contract as voidable at the its sole option.

Place: _____

**Signature of Authorized
Signatory on behalf of Agency**

Date:

Address:

Mobile:

Email ID:

UNDERTAKING & ACCEPTANCE LETTER BY THE BIDDER

(On Bidder's Letter Head)

I/We have carefully gone through the various terms & conditions and Scope of Work listed in the EOI for **"EMPANELMENT OF FIRMS FOR PROVIDING MANPOWER FOR SECURITY SERVICES"**. I/We agree to all these conditions and offer to provide our services/product for BECIL and submitting this EOI after carefully reading the conditions and understanding the same without any kind of pressure or influence from any source whatsoever. I/We hereby sign this undertaking in token of our acceptance of various conditions listed in the EOI Document.

Place:

**Signature of Authorized
Signatory on behalf of Agency**

Date:

Address:

Mobile:

Email ID:

Annexure-4

Request for Proposal “EMPANELMENT OF FIRMS FOR PROVIDING MANPOWER FOR SECURITY SERVICES”

Reference No: BECIL/IT & Mfg./2020-2021/EOI/SECURITY-SERVICES/01

Details of the Bidder (Company)

	Name of the bidder	
	Address of the Bidder	
	Status of the Company	Public Ltd / Pvt. Ltd / Others
	Details of Incorporation of the Company [Attach copy of Incorporation certificate]	Date:
		Ref. #
	Details of Commencement of Business	Date:
		Ref. #
	Valid VAT registration no. [Attach certificate]	
	Permanent Account Number (PAN) [Attach certificate]	
	Name & Designation of the contact person to whom all references shall be made. (Power of attorney, copy of board resolution to be enclosed)	
1	Telephone No. (with STD Code) Mobile No.	
	E-Mail of the contact person:	
	Fax No. (with STD Code)	
	Manpower details	Technical Others

Authorized Signatory

Bidder

FORMAT FOR EXPERIENCE DETAILS

Orders placed by (Full address of Purchaser)	Order No. and Date	Description and Quantity of ordered	Value of Order	Date of completion of delivery as per contract/actual	Remarks indicating reasons for late delivery if any.

Name of the Firm:

Seal & Signature: