



BROADCAST ENGINEERING CONSULTANTS INDIA LIMITED

(A Government of India Enterprise under Ministry of Information & Broadcasting)
(A Mini Ratna Company)

Corporate Office: BECIL Bhawan, C-56/A-17, Sector-62, Noida-201307

Phone: 0120-4177850, **Fax:** 0120-4177879 **Website:** www.becil.com

Applications are invited for empanelment of Temporary staff purely on contract basis for deployment in a government office in Delhi/NCR.

S. No.	Post	Evaluation Criteria	Fee Per Month* (Gross)
1	Hindi Translator	<p>Qualification : Master Degree in Hindi from a recognized university/institution with English at graduate level.</p> <p>Experience : One year work experience in relevant field.</p>	Rs.25,000/- to Rs.30,000/-
2	Stenographer	<p>Qualification : Graduate from a recognized university/institution</p> <p>Stenography : 80/40 speed in English/Hindi Language with knowledge of computer</p> <p>Experience : 2 years work experience in relevant field.</p>	Rs.20,000/- to Rs.25,000/-

The applications are being called to update our databank to meet future requirement.

Selection will be made as per prescribed norms and requirement of the job.

Application forms may be obtained from **BECIL's Corporate Office: C-56, A/17, Sector-62, Noida-201307** or downloaded from www.becil.com.

The duly filled in application form along with self-attested photocopies of educational/ experience certificates, two passport size photograph, Aadhar Card may please be submitted to Assistant General Manager (HR) in **BECIL's Corporate Office at BECIL Bhawan, C-56/A-17, Sector-62, Noida-201307 (U.P)**. Registration fee of Rs.300/- (Rupees Three Hundred Only) will be taken at the time of interview. The SC/ST/PC candidates shall be exempted from registration fee.

Last date for submission of application forms is February 28, 2018

Sd/-
Mahesh Chand
Assistant General Manager (HR)

14. Educational/Professional Qualifications:

S. No.	Examination Passed	Course/Subject	Name of School/ College/University	Year of Passing	Division/ Grade
1	X				
2	XII				
3	Graduation				
4					
5					
6					

15. Work Experience (add separate sheet if required):

S. No.	Organization	Designation	Duration		Brief Job profile
			From	To	
1.					
2.					
3.					
4.					

16. Total years of experience: _____

17. References

S.No.	Name	Address	Contact Number

18. If selected your preferences for location

1. ----- 2. ----- 3. ----- 4. Anywhere in India Yes No

19. Languages known (Tick appropriate boxes)

	Read	Speak	Write
1. -----	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. -----	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. -----	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. -----	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Note: Please attach self attested photocopies of following documents with the form:

- a) Educational / Professional Certificates
- b) Birth Certificate
- c) Caste Certificate, if any.
- d) Work Experience Certificates
- e) PAN Card
- f) Aadhar Card
- g) Copy of EPF/ESIC Card (if already have)

Signature _____

Date _____