



Broadcast Engineering Consultants India Limited (BECIL)

At C-56A/17, sec -62 Noida (UP)

(Invited through e-Tendering mode only)

For selection of agency for

“Comprehensive Annual Maintenance Contract (CAMC) for repair/maintenance of 2 Nos DG sets at BECIL Bhawan at C 56A/17 Sec 62 Noida (UP)”

BECIL/Admin/CAMC/EW/BECIL BHAWAN/2018-19

Dtd 23.01.2019

The submission and opening of bids/offers will be through e-tendering process bids/offers has to be submitted on-line by 08.02.2019 on <https://becil.euniwizard.com>. Document is to be downloaded directly from <https://becil.euniwizard.com>.

BECIL invites bids/offers for the award of Comprehensive Annual Maintenance Contract (CAMC) for repair/maintenance of 2 Nos DG sets for a period of one year (Comprehensive) on annual basis through e-tendering process. The details are as under:

1.	Name of Assignment	“Comprehensive Annual Maintenance Contract (CAMC) for repair/maintenance of 2 Nos DG sets at BECIL Bhawan at C 56A/17 sec 62 Noida (UP)”
2.	Tender Reference No.	BECIL/Admin/CAMC/EW/BECILBHAWAN/2018-19
3.	Tender Type	Open Tender (2 Bid System)
4.	Tender Mode	e-tendering
5.	RFP Release Date	23.01.2019
6.	Last Date of Submission	08.02.2019 by 1400 Hrs
7.	Date of Opening of Proposals	08.02.2019 at 1430 Hrs
8.	Bids to be addressed to	Ravindra Jagtap (Deputy General Manager) <i>Broadcast Engineering Consultants India Limited,</i> <u>56-A/17, Block-C, Sector -62, Noida -201307</u> <u>(U.P.)</u>

9.	Location of Proposal Opening	<u>Broadcast Engineering Consultants India Limited,</u> <u>56-A/17, Block-C, Sector -62, Noida -201307</u> <u>(U.P.)</u>
10.	Earnest Money Deposit	<u>₹ 10,000/-</u>
11.	e-tender Processing Fee (non-refundable)	<u>As per norms of website enclosed</u>
12.	Proposal Validity period	<u>12 Months from the day of opening of the Proposal</u>
13.	Contact Details of E-Wizard	<u>Mr. Awesh Tyagi: +91-9205898224</u> <u>Mr. Ravikant: +91-9215095555</u> <u>Helpdesk (10:00AM to 6:00PM): 011-49606060</u>

The following are the terms and conditions for the firms for submission of bids:

- The firm/agency should be a reputed firm/agency having its registered office in Delhi /NCR.
- The firm/agency should be registered with GST Number. The bid submitted by the firm/agency which does not having GST Number, will be rejected.
- The firm/agency should have a minimum of five years experience in the maintenance business for services of equipment.
- The firm should have a valid PAN Number, EPF and ESIC registrations.
- The rates should be for comprehensive maintenance of items as per Annexure-1 and quoted in INR. The prices and taxes should be mentioned separately. The lowest bidder will be decided on the basis of basic price plus taxes. The prices quoted inclusive of taxes will be rejected/considered invalid.
- The repair/servicing work etc. would be required to be carried out in the Offices premises in BECIL Bhawan. Only such repair which can not be undertaken in the office premises will be allowed to be executed outside with the written permission of competent authority and for this purpose no extra payment will be made including transportation charges.
- ASSIGNMENT OR SUBLETTING THE CONTRACT: The contractor shall not assign or sublet the contract or any part there of or allow any person to become interested therein in any manner whatsoever, However for fulfilment of bidding requirements for compliance of BOM, consortium of eligible agencies as per tender conditions may be formed where each of the agencies will be responsible for the activity be is participating and the consortium will apply for one single bid.
- The firm/agency should have a minimum annual turnover of Rs. 50 lakh during each of the last three years.

- The owner /proprietor /manager of the firm or the authorized person should be available on his own direct telephone (office as well as residence) and also on mobile phone as and when contacted.
- The firm/agency will have to depute once in a week from 9.00 A.M. to 12.30 P.M a well qualified ITI Electrical Electrician/Engineer who should have knowledge of the repair work of different make electrical items etc
- All the complaints/repairs should be rectified within 4 hours from the time of the complaint, failing which a penalty of Rs. 500/- per working hour will be deducted from the PBG.
- The contract will be awarded for a period of one year which may be extended or curtailed subject to satisfactory performance of the firm.
- In case the selected firm/agency is not able to provide satisfactory service to BECIL in time during the currency of the contract, the BECIL may terminate the contract and also forfeit the Performance Security (PBG).No payments shall be released for the duration in which the services have faulted.
- The bidding firm/agency is required to submit Technical Bids and Financial Bids. The Financial Bids of only those firms shall be opened who qualify technically.
- The firms should quote unconditional rates strictly as per list of items in Annexure-I. There should be no correction/overwriting in the bids.
- The bidding firms/agency is required to deposit Bid Security (Earnest Money) of Rs 10,000/- (Rupees Ten Thousand Only) in the form of Bank Draft in favour of BECIL payable at New Delhi. The Earnest Money will be refunded to the unsuccessful bidders after finalization of the bids.
- The successful bidder will have to deposit Performance Security Money for an amount of five percent of the value of annual contract in the form of an Account Payee Demand Draft, Fixed Deposit Receipt from a commercial Bank, Bank Guarantee from a commercial Bank in an acceptable form safeguarding BECIL interest in all respects. Performance Security should remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the firm including warranty obligations. Bid Security of the successful bidder will be refunded on receipt of Performance Security.
- The BECIL reserves the right to accept or reject any or all the bids without assigning any reason thereof.
- Interested and eligible firms may submit Technical and Financial Bids (in prescribed Formats as given in Annexure-II & Annexure-III respectively) through on line process in separate. Both the bids should be superscribed "Bid for Comprehensive Annual Maintenance Contract (CAMC) for repair/maintenance of 2 Nos DG sets at BECIL

Bhawan at C 56A/17 Sec 62 Noida (UP) and should be submitted latest by 02.00 PM on 08.02.2019 through on line process. Bids received after the stipulated date/time shall not be entertained. The Bids will be opened on 08.02.2019 at 02.30 P.M. in the presence of the bidders or their representatives who may wish to be present.

- The agency quoting for all the item shall be treated as complete tender.
- Due diligence of the agency shall be carried out by BECIL and in the event not finding capable shall be rejected, even of qualified and selected.
- Agencies will have to submit their quote on time only.
- The interested firm/agency may visit the BECIL Office between 10AM to 5PM on any working day (Monday to Friday) for inspection of the items before submitting the bid. The contact person are Sh. Mahendra Singh /Sh. Anand Singh, contact number is 8130190474/9953487011.

Yours faithfully,

Ravindra Jagtap
(Deputy General Manager)

Encls: As above.

Description of CAMC for repair/maintenance of 2 Nos DG sets:-

S.No	Name of items
1	2 numbers DG set of 380 KVA each. Make : Greaves Cotton Ltd. Details : DG No. 1 Engine Model No.-1316121006291 Model No. – TBD3V12MKI DG No. 2 Engine Model No. - 1316121004176

Format of Technical Bid

- Name of the Firm :
- Name of the owner / proprietor:
- Address of the registered office of the firm:
- Telephone / Mobile No.:
- The firm should be registered with GST Number (A copy of the Registration Certificate to be attached).
- The firm should have PAN Number, EPF and ESIC (Copy to be attached).
- Experience in years (Documentary proof in support thereof may be attached):
- Annual Turnover during the last three years: (Attach documentary proof)
 - 2015-16:
 - 2016-17:
 - 2017-18:
- Details of Bid Security(Earnest Money): Demand Draft Amount:
- Demand Draft Number:
- Demand Draft Date:
- Name of Issuing Bank:

(Signature of the Owner/Proprietor with seal)

- Date:
- Place:

Note : Bids received without above mentioned documents will be rejected summarily

Annexure-III

Format of Financial Bid

S.No	Name of items	Unit	Rate without Tax	Rate of Tax in (%)	Amount of tax in (INR)	Total Amount (INR)
1	2 numbers DG set of 380 KVA each. Make: Greaves Cotton Ltd. Details : DG No. 1 Engine Model No.- 1316121006291 Model No. – TBD3V12MKI DG No. 2 Engine Model No. - 1316121004176					
	Total (Rs)					

(Signature of the Owner/Proprietor with seal)

Date:

Place:

Registration on e-tendering portal of BECIL

1. To participate in the E-Bid process, it is mandatory for bidders to register with 'E-Wizard' and to have valid user ID & Password.
2. Prospective bidders are advised to obtain digital signature (Level 3) and register themselves at <https://becil.euniwizard.com> well in advance. Please note that BECIL will in no way responsible if a bidder fails to apply due to non-possession of Digital Signature & non registration.
3. As a part of pre-bid if there are changes in submission format, then all the proposals submitted till that time will be null and void. The bidder has to resubmit the proposals again. BECIL will not take any responsibility for any lapse whatsoever on account of this issue.
4. Compliance to registration requirements and payment regarding the same etc. and timely uploading of the proposals will be responsibility of the bidder.
5. To participate in the e-Bid submission, it is mandatory for the bidder to have a user ID & Password. For this purpose, bidder has to register itself with BECIL through E-Wizard Website given below. Please also note that the bidder has to obtain digital signature token for applying for the e-Bid. In this connection, bidder may also obtain the same from E-Wizard.)
6. **Steps for Registration:**
 - a. Go to website <https://becil.euniwizard.com>
 - b. Click the link '**Register here**'
 - c. Enter the details about the E-tendering as per format
 - d. Click '**Register**'
 - e. E-tender will get confirmation with **Login ID and Password**
7. **Steps for application for Digital Signature from E-Wizard:**
 - a. Download the Application Form from the website <https://becil.euniwizard.com> Follow the instructions as provided therein. In case of any assistance, you may contact E-Wizard officers whose address is given in the RFP document. Proposal is to be submitted through online mode on website <https://becil.euniwizard.com> in the prescribed form.
8. **Contact Details in case of any query regarding e-tendering process**
 - a. Mr. Awesh Tyagi: +91-9205898224
 - b. Mr. Ravikant: +91-9215095555
 - c. Helpdesk (10:00AM to 6:00PM): 011-49606060