

**REQUEST FOR PROPOSAL (RFP)**

**COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT (CAMC) OF  
EQUIPMENT AT ELECTRONIC MEDIA MONITORING CENTRE (EMMC),  
SOOCHNA BHAWAN, NEW DELHI.**

Ref No. BECIL/EMMC/CAMC/2019-20/01

Dated: 05th April 2019



**Broadcast Engineering Consultants India Limited  
(A Government of India Enterprise)  
(A Mini Ratna Company)**

*Head Office:* 14-B Ring Road, IP Estate, New Delhi- 110002

Tel: 011 23378823 Fax: 011 23379885

*Corporate Office:* BECIL BHAWAN, C-56-A/17, Sector-62, Noida-201 301

Tel: 0120 4177850 Fax: 0120 4177879

E-mail: [itprojects@becil.com](mailto:itprojects@becil.com) Web: [www.becil.com](http://www.becil.com)

**Invitation to Bid (ITB)**

**Comprehensive Annual Maintenance Contract (CAMC) of Equipment at Electronic Media Monitoring Centre (EMMC), Sochna Bhawan, New Delhi.**

- 1) BECIL has been engaged as Turnkey partner for Setting up of Electronic Media Monitoring Centre at Sochna Bhawan, Delhi.
- 2) BECIL invites bids from eligible and qualified Bidders for the Bid for Comprehensive Annual Maintenance Contract (CAMC) of Equipments at Electronic Media Monitoring Centre (EMMC), Sochna Bhawan, New Delhi.
- 3) Bidding will be conducted through the Two Envelope Competitive Bidding procedures specified in the GFR Procurement Manual, and are open to all eligible Bidders as defined in this ITB.
- 4) Qualification requirements are specified in the ITB.
- 5) Bids must be delivered as specified in the Instructions to Bidders of this ITB (please read this part carefully). Late bids will be rejected.

**Pre-cleared & Approved by:**

**George Kuruvilla  
CMD, BECIL**

## ITB for CAMC

### Summary

#### **Section I. General Information & Instructions to Bidders**

This Section provides information to help Bidders prepare their bids. Information is also provided on the submission, opening, and evaluation of bids and on the award of Contracts. Section I contains provisions that are to be used without modification.

#### **Section II. Technical System Requirement**

This Section includes Generic and Technical specifications of equipments for which Comprehensive Annual Comprehensive Maintenance (CAMC) to be provided.

#### **Section III. Enclosure**

This Section includes format for Vendor Information and their customer's references and checklist for the bidders.

## TABLE OF CONTENTS

### **SECTION I GENERAL INFORMATION & INSTRUCTIONS TO BIDDERS**

- A. RFP Schedule and Critical Dates**
- B. Intent of the Request for Proposal**
- C. Procedure and Terms & Conditions**
- D. Eligibility Criteria**
- E. Commercial Conditions**
  - 1. Earnest Money Deposit
  - 2. Prices
  - 3. Payment Terms
  - 4. Consignee
  - 5. Invoice
  - 6. Period of Contract
  - 7. Packing
  - 8. Authorization
  - 9. Performance Bank Guarantee
  - 10. Technical Manual
  - 11. Penalty Clause
  - 12. Taxes
  - 13. Compliance Statement
- F. Vendors Requirement**
  - 1. Additional Information
  - 2. Logistics Arrangements
- G. Proposal Response Format**
- H. Method of Evaluation and Award**
  - 1. Product Quality
  - 2. Compatibility
  - 3. Up-gradation/ Modular Design
  - 4. Assurance of Supply
  - 5. Spares
  - 6. Quality

- 7. Service
- 8. Cost
- 9. Integration Experience
- 10. Delivery Schedule
- 11. Regulatory

## **SECTION II TECHNICAL SYSTEM REQUIREMENT**

- A. Scope of Work**
- B. Technical Conditions**
- C. Bill of Material**
- D. Technical Specifications**

## **SECTION III ENCLOSURE**

- A. Vendor information format**
- B. Customer reference format**
- C. Checklist**

## SECTION I

### GENERAL INFORMATION & INSTRUCTIONS TO BIDDERS

#### CONTENTS

- A. RFP SCHEDULE AND CRITICAL DATES
- B. INTENT OF THE REQUEST FOR PROPOSAL
- C. PROCEDURE TERMS AND CONDITIONS
- D. ELIGIBILITY CRITERIA
- E. COMMERCIAL TERMS AND CONDITIONS
- F. VENDORS REQUIREMENT
- G. PROPOSAL RESPONSE FORMAT
- H. METHOD OF EVALUATION AND AWARD

### **A. RFP SCHEDULE AND CRITICAL DATES**

The RFP tentative schedule and critical dates are shown below:

	<b>EVENT</b>	<b>DATE</b>
1.	<b>RFP Issue to Prospective Bidders</b>	05th April 2019
2.	<b>Pre Bid Meeting</b>	12th April 2019 at 1500 Hours
3.	<b>Venue for Pre Bid Meeting</b>	BECIL BHAWAN, C-56- A/17, Sector -62, Noida 201 301,Uttar Pradesh
4.	<b>Submission of Proposals/bids</b>	25th April 2019 up to 13:00 hours
5.	<b>Venue for Submission and Opening of Bids</b>	BECIL BHAWAN, C-56- A/17, Sector -62, Noida 201 307,Uttar Pradesh
6.	<b>Opening of Technical Bids</b>	25th April 2019 up to 14:30 hours
7.	<b>Technical evaluation of bids</b>	To be intimated
8.	<b>Opening of Financial Bid</b>	To be intimated
9.	<b>Commercial Bid evaluation</b>	To be intimated
10.	<b>Award of Purchase Order</b>	To be intimated

BECIL reserves the right to amend the RFP tentative schedule and critical dates.

The tender document can also be downloaded from our website [www.becil.com](http://www.becil.com) and a

Demand draft of **Rs. 3,000/- (Rupees Three Thousand only)** must be submitted alongwith the bid otherwise the bid will be rejected.

Demand Draft should be in favor of “**Broadcast Engineering Consultants India Limited**” payable at **New Delhi**.

No tender document will be issued after the last date as mentioned above.

## **B. INTENT OF THE REQUEST FOR PROPOSAL**

Broadcast Engineering Consultants India Limited has been engaged as a turnkey partner for Augmentation of RF Downlinking, Logging and Media Monitoring facilities of Electronic Media Monitoring Centre (EMMC), Delhi.

The purpose of this RFP is to select the agency for awarding On-Site Comprehensive Annual Maintenance Contract and Operation of items/ equipments/ systems as per Annexure-2 installed, commissioned and operational at Electronic Media Monitoring Centre (EMMC), Delhi.

Table-01

S. No.	Product	OEM	Start date of CAMC	CAMC Valid up to
1.	Firefighting systems	Edwards UTC	<b>01<sup>st</sup> May 2019 (or) Date of award of Work Order  (Whichever is later)</b>	<b>31<sup>st</sup> March 2020</b>
2.	CCTV & Access Control	Honeywell Security		
3.	PAC	Vertiv Energy		
4.	RO System	Kent RO System		
5.	EPBAX	NEC & Beutel		
6.	AC and Duct AC	Johnson Controls-Hitachi Air Conditioning		

## **C. PROCEDURE AND TERMS & CONDITIONS**

1. The proposal is to be submitted in **TWO BID SYSTEM** with **separate Technical and Financial bid** under separated sealed covers.

### **2. TWO BID SYSTEM**

All bidders are required to submit their offer in two covers as under:-

2.1 **Technical Bid** should contain the following:-



- (i) Tender documents duly completed and signed BUT WITHOUT INDICATING THE RATE QUOTED.
- (ii) Bidder should provide authorization letter from all the OEMs as per the equipments mentioned in Annexure-5.
- (iii) Site survey certificate from EMMC/ BECIL site Incharge as per Annexure-7.
- (iv) Point by point compliance of all the Technical specifications and BOQ.
- (v) Copy of Tender document and corresponding amendments (if any) duly signed and stamped by bidder.
- (vi) The technical details of the models offered along with the supporting original technical literature, Leaflets, Brochure etc. in duplicate.

2.2 **Financial bid** should contain the following:-

- (i) Details of rate, taxes, duties, discount, if any, quoted by the bidder strictly as per the format of Bill of Material (BOM) attached as Annexure-1. These details should be submitted on their letter head.

Both the above mentioned bids should be sealed separately and therefore be kept in a third cover and sealed again.

This cover should also be superscripted with "**Bid for Comprehensive Annual Maintenance Contract (CAMC) of Equipment at Electronic Media Monitoring Centre (EMMC), Sochna Bhawan, New Delhi**" against tender enquiry no. BECIL/EMMC/CAMC/2019-20/01 dated 05th April 2019, so as to reach us on or before 1300 Hrs on 25<sup>th</sup> April 2019.

The composite bid i.e. rate indicated in the Technical bid openly in tender is liable to be ignored. Only the first cover i.e. Technical bid shall be opened on the date of tender opening.

The words "**TECHNICAL BID**" should be written clearly and prominently on the First cover along with tender no. and date of opening. Similarly, the words "**FINANCIAL BID**" should be written clearly and prominently on the second cover along with Tender No. and date of opening.

3. Bid Responses must be addressed to and submitted at the following address:

**The Chairman & Managing Director**  
**Broadcast Engineering Consultants India Ltd,**  
**C-56 A/17, Sector -62, Noida 201 307**  
**Tel: 0120-4177850, Fax: 0120-4177879**

4. Complete bid should reach the office of BECIL, on the above address, not later than 1300 hours on 25<sup>th</sup> April 2019. Bids received beyond the specified date will be rejected. It is the responsibility of the Bidder to confirm that the bids have been received on time & to the proper place within the specified dates. Facsimile and electronic replies are not acceptable.

5. All bids are to remain valid for **Six months** from the date of opening of financial bid.
6. BECIL reserves the right to solicit additional information from Bidders to evaluate which bid best meets the need of the Project. Additional information may include, but is not limited to, past performance records, lists of available items of work will be done simultaneously with the project, on-site visit and evaluations by BECIL personnel, or any other pertinent information. It will be vendor's responsibility to check for updated information on BECIL's web site [www.becil.com](http://www.becil.com).
7. Additional questions should be submitted in writing to the RFP Coordinator addressed to  
Broadcast Engineering Consultants India Ltd,  
C-56 A/17, Sector -62, Noida 201 307  
Tel: 0120-4177850 Fax: 0120-4177879  
  
E-mail: [itprojects@becil.com](mailto:itprojects@becil.com)
8. BECIL will make its decision based on the ability of the Bidder(s) to meet our specific needs, technical expertise of the Bidder(s), delivery capabilities, customer references, past satisfactory performance experience, system completeness is must besides cost.
9. BECIL reserves the right to waive off any deviations, accept the whole or part thereof or reject any or all bids and to select the Bidder(s) which, in the sole opinion of the Project Incharge, best meets the project's interest. BECIL also reserves the right to negotiate with potential bidders so that its best interest to fulfill the need of project is served.
10. BECIL reserves the right to reject any and all proposals, to negotiate all terms of any agreement resulting from this request for proposal, and to request additional information from vendors.
11. All information contained in this RFP, or provided in subsequent discussions or disclosures, is proprietary and confidential. No information may be shared with any other organization, including potential sub-contractors, without prior written consent of the RFP Coordinator.
12. BECIL reserves the right to either increase or decrease the quantity of any or all the items included in suggestive bill of material which are estimated requirements and therefore open to variation.
13. BECIL reserves the right to alter/modify the scope of work mentioned in this RFP document at any state of the bidding process and contract.
14. BECIL reserves the right to terminate the contract at any stage of the work by giving 7 days notice if it is noticed that the delay occurred in any of the activities covered under the contract

cannot be made good and will affect the overall work schedule. BECIL shall revoke the Performance Bank Guarantee of the bidder. The decision of CMD, BECIL shall be final and binding.

15. In case Company goes into liquidation or change in business/management, it will be intimated to BECIL & company will fulfill its commitment in case order is awarded to them.

**16. Indemnification:**

Contractor agrees to indemnify BECIL from any and all claims, demands, losses, cause of action, damage, lawsuits, judgments, including attorneys' fees and costs, arising out of or relating to the work of Contractor including the works as got done by Contractor through Sub-Contractor(s), if so appointed by the Contractor. BECIL shall have no role in engaging of sub-contractors by the Contractors and Contractor alone shall be responsible to such Sub-Contractors.

**17. Arbitration:**

Any dispute or difference or claim arising out of or in relation to this contract, including the construction, validity, performance or breach thereof, shall be settled or decided by arbitration to be conducted by CMD, BECIL or by any other person to be nominated by CMD, BECIL. Arbitration shall be conducted as per Arbitration & Conciliation Act, 1996. The seat of the arbitration shall be at New Delhi.

The agency must ensure that there is no legal action/dispute initiated or pending at the time of signing of contract and during the execution and implementation (i.e. currency) of the project which is likely to concern or affect BECIL in any manner. If any such case is found pending, the contract will automatically become invalid and the agency will be penalized by withholding the EMD, PBG and legal action will be initiated as deemed fit by the competent authority. All ongoing and future business association with BECIL will also be terminated.

**18. Jurisdiction**

This Agreement shall be construed, interpreted and applied in accordance with, and shall be governed by, the laws applicable in India. The courts at Delhi shall have the exclusive jurisdiction to entertain any matter arising out of or in relation to this Agreement.

**19. Conflict of Interest. Bidder/Vendor/Contractor represents and warrants the following:**

1 **No Conflict of Interest:** that Contractor has any business, professional, personal, or other interest into the representation of other clients, that would conflict in any manner or degree with the performance of its obligations under this Agreement.

2 **Termination for Material Conflict.** If, in the reasonable judgment of the Company, such conflict poses a material conflict to and with the performance of Contractor's obligations under this Agreement, then the Company may terminate the Agreement immediately upon written notice to Contractor.

**20. BECIL Obligations**

BECIL reserves the right to accept any bid, reject any or all bids and to annul the bidding process at any time prior to the award of the contract without there by incurring any liability to the affected bidder/bidders or any obligations to inform to the affected bidder/bidders of the grounds for BECIL's action. Bidders are however free to address their queries on bidding conditions, bidding process and/or rejection of their bid by addressing appropriate communication addressed to CMD, BECIL for requisite information.

## **21. Force Majeure**

- a. For the purposes of the work order under this RFP, "Force Majeure" means an event which is beyond the reasonable control of a Party, is not foreseeable, is unavoidable and not brought about by or at the instance of the Party claiming to be affected by such events and which has caused the non-performance or delay in performance, and which makes a Party's performance of its obligations hereunder impossible or so impractical as reasonable to be considered impossible in the circumstances, and includes, but is not limited to, war, riots, civil disorder, earthquake, fire, explosion, storm, flood or other extreme adverse weather conditions, strikes, lockouts or other industrial action (except where such strikes, lockouts or other industrial action are within the power of the Party invoking Force Majeure to prevent), confiscation or any other action by Government agencies.
- b. Force Majeure shall not include (i) any event which is caused by the negligence or intentional action of a Party or by or of such Party's agents or employees, nor (ii) any event which a diligent Party could reasonably have been expected both to take into account at the time of the acceptance of the work order under this RFP, and avoid or overcome with utmost persistent effort in the carrying out of its obligations hereunder
- c. Force Majeure shall not include insufficiency of funds or manpower or inability to make any payment required for execution of services in respect of the work order under this RFP.
- d. The failure of a Party to fulfil any of its obligations hereunder shall not be considered to be a breach of, or default in respect of the work order under this RFP in so far as such inability arises from an event of Force Majeure, provided that the Party affected by such an event has taken all possible precautions, due care and all measures, with the objective of carrying out the terms and conditions of the Contract.

## **22. Statutory Duties & Taxes:**

- (a) Any change in any duty/tax upward/downward as a result of any statutory variation taking place within contract terms shall be allowed to the extent of actual quantum of such duty/tax paid by the contractor. Similarly, in case of downward revision in any duty/tax, the actual quantum of reduction of such duty/tax shall be reimbursed to the

customer by the contractor. All such adjustments shall include all reliefs, exemptions, Rebates, concession etc. if any obtained by the contractor.

- (b) If it is desired by the Bidder to ask for the GST to be paid as extra, the same must be specifically stated. In the absence of any such stipulation in the bid, it will be presumed that the prices quoted by the Bidder are inclusive of GST and no liability will be developed upon the Customer.
- (c) On the Bids quoting GST, the rate and the nature of GST applicable at the time of supply should be shown separately. GST will be paid to the Contractor at the rate at which it is liable to be assessed or has actually been assessed provided the transaction of services is legally liable to GST and the same is payable as per the terms of the contract.

#### **D. ELIGIBILITY CRITERIA**

1. For Purchase of Tender document, bidder will have to pay a Tender fee of **Rs. 3,000/- (Rupees Three Thousand Only)** in form of Demand draft in favor of **Broadcast Engineering Consultants India Limited, New Delhi**.
2. EMD Amount of **Rs. 85,000 (Rupees Eighty Five Thousand Only)** should be paid only in form of Demand Draft in favor of **Broadcast Engineering Consultants India Limited, New Delhi. (No other mode of payment will be accepted)**. Bids submitted without EMD will be treated as rejected.
3. The bidder should be registered under Indian Company Act 2017. A copy of registration should be submitted.
4. The Bidder should have average turnover of at least **Rs. 2 Cr p.a.** for the last three audited financial years i.e. 2015-16, 2016-17 and 2017-18. **(Copy of Annual Audited Financial Statements for last three years should be submitted)**
5. The bidder must substantially be engaged in similar kind of work as mentioned under heading "Scope of Work" in India for central / state Government / PSUs / autonomous body ; During last 3 years i.e. 2015-16, 2016-17, 2017-18 and till date of issue of this Tender/RFP.

Bidder must have successfully completed/ongoing at least one similar kind of projects of value of **Rupees 50 Lakhs** or above (as mentioned in Scope of Work).

**(or)**

Two similar kind of projects, each of value of **Rupees 30 Lakhs** or above (as mentioned in Scope of Work).

**Copy of work orders / performance or completion certificate should be submitted.**

6. The Bidder should have made profits in the last three audited financial years i.e. 2015-16, 2016-17 and 2017-18. **(Copy of last three financial years' relevant audited balance sheets should be submitted)**

7. Letter of Authorization from different Original Equipment Manufacturer (OEMs) as listed in table no. 01 to quote against the tender Reference No. BECIL/EMMC/CAMC/2019-20/01 dated 05th April 2019 enlisting confirmation for Sales and Service Support for all equipment mentioned as per this RFP. The details have been given in the technical section separately. Original copy of Authorization letter should be submitted. Format is provided in "Appendix 5" of this RFP.
8. The Bidder must have **direct presence in India with technical manpower and 24 x 7 maintenance supports in multiple locations in India**, and with a collective staff size of at least **10**, Documentary proof should be submitted on company letter Head along with signed & stamped
9. **List of clientele of the firm, along with contact details of clients** for whom the bidder have completed similar kind of project (Copies of work orders/Completion Certificate from the clients must be enclosed).
10. The Bidder should not have been blacklisted by any government organization. Self-declaration to that effect should be submitted and undertaking on a non-judicial stamp paper of Rs 100/- certified by Notary along with the technical bid. Format is provided in "Appendix 6" of this RFP.
11. The bidder is required to submit following documents:
  - a) Copy of Certificate of incorporation
  - b) Copy of PAN No.
  - c) Copy of GST No.

**Copy of Audited balance sheet for the financial Year 2015-16, 2016-17 and 2017-18 clearing indication profit and loss statement.**

12. A separate **point by point compliance statement** of Specifications including Bill of Material (BOM) for all the equipment/item(s) duly signed & stamped **by bidder** on their letter head must be submitted.
13. The details as per the pre-qualification Performa I & II attached at '**Section III - A and B**' respectively shall be furnished and included as part of the technical bid.
14. Bidder should provide Site Survey Certificate on their company letter head duly signed by their authorized person & Site Incharge for the survey of site. Format for Site Survey Certificate is provided as "Appendix 7".
15. All bidders must strictly quote the product as per Serial Number/Heading/ Sub Heading given in BOM of RFP.

## E. COMMERCIAL TERMS AND CONDITIONS

Each bidder is required to accept the following terms and conditions:-

<b>1.</b>	<b>Earnest Money Deposit</b>	:	Each bidder is required to submit Earnest Money Deposit (EMD) <b>Rs. 85,000 (Rupees Eighty Five Thousand Only)</b> in the form of Demand draft from scheduled bank in favor of " <b>Broadcast Engineering Consultants India Limited</b> payable at New Delhi". EMD will not be accepted in any other form. Bid without EMD will not be accepted. No interest is payable on EMD amount.
<b>2.</b>	<b>Prices</b>	:	The Prices should be quoted in Indian Rupees only and prices should be FOR destination at Site (EMMC, 10 <sup>th</sup> Floor, Soochana Bhawan, New Delhi)  The prices should be quoted exclusive of taxes and all applicable taxes should strictly be mentioned as per format given in Table 3 at Point G of Section I of this RFP. In case, taxes are not mentioned in Financial bid, prices shall be considered inclusive of taxes.
<b>3.</b>	<b>Payment Terms for INR</b>	:	First payment will be released up till 30 <sup>th</sup> June 2019, and then payment will be released on quarterly basis against submission of certification from Client (EMMC) for completion of satisfactory services.  No advance payments will be made.
<b>4.</b>	<b>Consignee</b>	:	The equipment (if required) should be consigned to Electronics Media Monitoring Centre (EMMC), 10 <sup>th</sup> Floor, Soochna Bhawan, New Delhi C/o Project Manager, BECIL.
<b>5.</b>	<b>Tax Invoice</b>	:	All Tax invoices should be raised in the name of  <b>"Broadcast Engineering Consultants India Limited, 14-B, Ring Road, I.P. Estate, New Delhi -110002"</b>  <b>For Electronics Media Monitoring Centre, Ministry of Information and Broadcasting, Govt. of India, New Delhi</b>  <b>BECIL GST: 07AAACB2575L1ZK</b>
<b>6.</b>	<b>Period of Contract</b>	:	The set-up installed at 10 <sup>th</sup> Floor, EMMC, Soochna Bhawan, New Delhi will be taken into CAMC coverage from 01.05.2019 or the date of release of work order (Whichever is later) and is valid till 31.03.2020.  However subject to satisfactory work, BECIL/ EMMC reserves the right to extend this CAMC contract for two more year.

7.	<b>Packing</b>	:	The material/equipment (if required) should be securely packed to withstand transit hazards during different modes of transportation.
8.	<b>Authorization</b>	:	Original copy of Authorization letter from OEM should be submitted for the equipment referred in this RFP.
9.	<b>Performance Bank Guarantee</b>	:	<p>The successful bidder shall have to furnish Performance Bank Guarantee (PBG) within 15 days from the date of issue of work order. (As per format in <b>Appendix-4</b>) for an amount equal to 10% of order value and it will valid till beyond 3 months of the date of project completion.</p> <p><b>Beneficiary Details:</b></p> <p><b>Beneficiary Name :</b> Broadcast Engineering Consultants India Limited  <b>Address:</b> 14-B, Ring Road, Indraprastha Estate, New Delhi-110002</p> <p><b>IFSC Code is - CORP0000371</b></p>
10.	<b>Technical Manual</b>	:	Two print copies of Technical Manual / Operation Manual and one CD version of the same have to be supplied with the equipment. One set of test certificate of each equipment has to be enclosed with shipment and one copy sent to BECIL.
11.	<b>Penalty Clause</b>	:	The faults reported/ logged by BECIL/EMMC must be attended within 1 (One) working day from the date of log-in of the complaint and must be repaired/replaced within two working day. For each subsequent day of delay after 2 (Two) working day from the date of log-in of the complaint, 0.5 % of Monthly CAMC value per day will be recovered from the bill with ceiling of 5 % of total Monthly CAMC value after which order is liable to be cancelled.
12.	<b>Taxes</b>	:	Taxes as applicable will be extra as per tax invoice.
13.	<b>Compliance Statement</b>	:	A point by point full compliance statement in respect to all parameters related to the concerned equipment/items from the respective principle manufacturers & bidder should be submitted in the prescribed format given at Table 2.



**Table 2**

**COMPLIANCE STATEMENT PERFORMA**

<b>Sr. No.</b>	<b>Sr. No. of Specification</b>	<b>Description of Specification</b>	<b>Page number of Specifications in RFP</b>	<b>Compliance (Yes/No)</b>	<b>Deviation ,if any, to the specification</b>	<b>Optional Items ,if any, required for the completeness of system</b>	<b>Features in the offered product in addition to BECIL specs</b>

## **F. VENDORS REQUIREMENT**

### **1. Additional information**

Vendors should provide the following additional information.

- a. A copy of the latest / last annual report of the company and wherever applicable of the key principals. This is required, amongst other things, to understand the financial strengths, growth rate etc. of vendors.
- b. List with details (including name of client) of similar work executed in India and abroad.
- c. Particulars of the partners or related / inter-linked company in India for sales, installation / commissioning and support (for principals/OEM) OR, principals with whom you have a tie-up (in the case of integrators).
- d. Any other detailed information of relevance (such as market shares etc.) with supporting documents or references.

### **2. Logistics arrangements**

- a. All arrangements required for transportation of equipments and lodging/ boarding of maintenance personnel would be the responsibility of Bidder.
- b. Bidder shall coordinate with client EMMC for Road permit/way Bill for movement of material to and from Site.

## **G. PROPOSAL RESPONSE FORMAT**

All the bidders are requested to use the same or similar format as given below while submitting the commercial bids. The proposal must be submitted strictly in the following fashion as in Table 3.

1. The proposal shall be submitted in the same envelope at the same time, in two distinct parts: a Technical Proposal and a Commercial Proposal.
2. Proposals are to be prepared on standard 8-1/2" x 11" A4 size paper. Foldouts containing charts, spreadsheets, and oversize exhibits are permissible. The pages should be placed in a binder with tabs separating the sections of the proposal. Manuals and other reference documentation may be bound separately. All responses, as well as any reference materials presented must be written in English.
3. Proposals must respond to the RFP requirements by restating the number and text of the requirement in sequence and writing the response immediately after the requirement statement.
4. Figures and tables must be numbered and referenced in the text by that number. They should be placed as close to possible to the referencing text. Pages must be numbered consecutively within each section of the proposal showing proposal section and page number.

5. Proposals shall be based only on the items contained in this RFP and its standard required accessories. The RFP includes official response to pre-proposal conference questions, addenda, and any other material published by the BECIL pursuant the RFP. The bidder is to disregard any previous draft materials and any oral representations it may have received. All responses to the requirements in Sections (list appropriate section) of this RFP must clearly state whether the proposal will satisfy the referenced requirements, and the manner in which the requirement will be satisfied.
6. A point by point compliance statement duly signed by bidder in respect to all points laid down in the specifications for all the equipment/item(s) must be submitted.

**TABLE-3**

S.No.	Description	Qty.	Price per Month In INR	Taxes Amount	Type of Taxes	Total Price for 11 Month In INR
<b>GRAND TOTAL</b>						

#### **H. METHOD OF EVALUATION AND AWARD**

##### **Evaluation Criterion**

Proposals will be evaluated for meeting all technical requirements and system completeness as per Tender document.

All bids which are technically qualified shall be shortlisted and Financial bids of only technically qualified bidders shall be opened.

**Lowest bidder L1 will be the bidder with lowest financial offer.**

Note: Bidder is required to do the site visit for the understanding of the nature of work and obtain the **Site Survey Certificate** signed by Site incharge, EMMC and attached with the Technical bid for the Technical evaluation.

The Purchase Order shall be placed to the bidder who shall quote the lowest price for the complete system. Factors which may be considered as a part of evaluation amongst others will include the following.

1. **Product Quality** : Only reputed industry tested equipment and solutions with reliability will be accepted, non-standard

make/model of equipment will disqualify the proposal technically.

2. **Compatibility** : System is envisaged to be compatible with the other quoted equipment.
3. **Up-gradation/ Modular design** : System/equipment should be future looking and open to technology upgradation besides capable of add on facility and features in phased manner.
4. **Assurance of supply** : Vendor's technical capability, Organizational stability, reliability of equipment and ability to meet timelines.
5. **Spares** : The bidder has to certify that spares shall be available for a minimum period of 5 years after completion of Project.
6. **Quality** : Equipment stability, guaranteed uptime parameters, life of equipment.
7. **Service** : After sales service, availability of spare parts/technical support, warranty offered.
8. **Cost** : Cost of the system as proposed and the apparent future financial implications, CAMC and Total cost of Ownership.
9. **Integration Experience** : Expertise and experience of the bidder in system / sub system of integration of similar nature.
10. **Delivery Schedule** : Delivery timeline will be critical parameter for evaluation and final decision.
11. **Regulatory** : Should meet the Regulatory compliance, Safety requirements and Environmental objectives.

**SECTION II**

**TECHNICAL SYSTEM REQUIREMENT**

**CONTENTS**

- A. SCOPE OF WORK**
- B. TECHNICAL CONDITIONS**
- C. BILL OF MATERIAL**
- D. TECHNICAL SPECIFICATIONS**

## **A. SCOPE OF WORK**

### **1. Background**

Broadcast Engineering Consultants India Limited has been appointed by Electronic Media Monitoring Center (Ministry of Information and Broadcasting) to provide On-Site Comprehensive Annual Maintenance Contract (CAMC) Systems/equipments installed at EMMC, Sookna Bhawan, New Delhi. The objective of the work is to provide comprehensive annual maintenance to the Systems/equipment installed at EMMC. Detailed scope of services is outlined below.

### **2. Scope of Work**

Successful bidder shall be responsible for carrying out comprehensive Annual Maintenance Contract (CAMC) for the followings:

<b>S. No.</b>	<b>ITEM DESCRIPTION</b>	<b>Vendor/OEM</b>
1.	Firefighting systems	Edwards UTC
2.	CCTV & Access Control	Honeywell Security
3.	PAC	Vertiv Energy
4.	RO System	Kent RO System
5.	EPBAX	NEC & Beetel
6.	AC and Duct AC	Johnson Controls-Hitachi Air Conditioning

The term Comprehensive means bidder will diagnose repair/ replace the faulty items/ equipment/ system/ component/ peripherals/ software installed using its own resources and equipments within given time frame to make system operational. Successful bidder should carry out Scheduled Preventive Maintenance once in a period of three Months. The bidder shall carry out Corrective Maintenance/ Break-down Maintenance as and when required. Bidder has to prepare detail maintenance report for each maintenance activity carried out and send to EMMC/BECIL.

### **3. Service Level Agreement**

- The successful bidder shall ensure that the system is working at optimal efficiency and regular preventative maintenance services are done to achieve this objective.
- Bidder shall prepare required CAMC Certificate along with maintenance service reports of each maintenance activity carried out and get dually certified by Client EMMC.
- The maximum permissible down time is Two days. To meet this down time Bidder should stock sufficient spares at local office in Delhi. Parts/ equipment duly

replaced/repared should be of same type and capacity. In case any parts replaced by lower capacity; the original capability should be restored within 1 weeks. In case of non availability of identical replacement, suitable new equivalent replacement with similar of better specification should be carried out with approval of BECIL/EMMC.

- At the end of contract period / termination of CAMC, the successful bidder shall demonstrate satisfactory testing and operation of all the Equipments.

#### **4. Customer Care Support**

- Bidder shall provide a single contact point with dedicated help desk (preferably at Delhi) for all break down calls reported under this contract.
- Help desk shall have a contact phone no., Email, Fax, & address etc. and shall be available from Monday to Sunday 24x7 to carry out the activities under the scope of CAMC.
- Bidder must confirm complain/ docket no. to user and maintain log book.

#### **5. Site Survey Certificate:**

Site Survey is to be done before preparation of bids and site survey certificate should be submitted with technical bid as per Annexure-7.

Contact Details of the personnel for survey of site is as below:

Mr. Aditya Varma (+91-8527077749) Email : itprojects@becil.com.

#### **B. TECHNICAL CONDITIONS**

1. Proposed Bill of Material of the system configuration is listed in the Annexure-1.
2. Proposal should be for a complete system / sub system. Incomplete or part component will not be considered.
3. All the technical specifications of the equipments for CAMC is given in Annexure-2.
4. Vendor should specify the recommended spare parts for each of the major equipment. However, this will not be a part of commercial evaluation process.
5. A copy of certificate from OEM authorizing the bidder against the tender Reference No. BECIL/EMMC/CAMC/2018-19/01 dated 5<sup>th</sup> April 2019 to quote the product ensuring CAMC and after sales & Service support is an essential requirement.
6. Vendor should submit back to back consent from OEM to supply the equipment / components/spares parts for five years.
7. Cross reference in reference of supporting documents should be given with proper page number and volume number.

**APPENDIX -1**
**C. BILL OF MATERIAL**
**Comprehensive Annual Maintenance Contract of Equipment installed at EMMC, New Delhi**

S. No.	DESCRIPTION	OEM	Qty (in Months)	Price per Month (In INR)	Taxes as applicable	Price for 11 months (In INR)
1.	Firefighting systems	Edwards UTC	11			
2.	CCTV & Access Control	Honeywell Security	11			
3.	Precision Air Conditioner (PAC)	Vertiv Energy	11			
4.	RO System	Kent RO System	11			
5.	EPBAX	NEC & Beetel	11			
6.	AC and Duct AC	Johnson Controls-Hitachi Air Conditioning	11			
<b>GRAND TOTAL (in INR)</b>						



**D. TECHNICAL SPECIFICATIONS**

S. No.	ITEM DESCRIPTION	Make/Model	Quantity
1.	<b>Firefighting systems</b>		
1.1	<p><b>Addressable Smoke &amp; Thermal Detector:</b></p> <p>Operating voltage 15.20 to 19.95 VDC, Normal operating current 70 IIA, Standalone alarm current 18 mA, Alarm Current 70 uA, Air velocity 0 to 4000 ft./min ( ) to 20m/s)., Heat sensor alarm point 130 to 140 degrees F (54 to 60 degrees C), Construction and finish High impact engineering polymer Wall mounting Maximum 12 in (305 mm) from ceiling, Mounting Plug-in, Maximum spacing 50ft. (15.2m) centers Shipping weight 0.44 lb. (164 g) compatible bases see Ordering Information, Operating environment Operating environment 32 to 100 F (0 to 38 degrees C) 0 to 93% RH, non condensing, 32 to 120 degrees F (-20 to 60 degrees c) Environmental Compensation Automatic (Integrates optical smoke and fixed heat sensing technologies with an optional carbon monoxide sensor.</p> <ul style="list-style-type: none"> <li>• Three thermistor sensors for symmetrical thermal response</li> <li>• Field replaceable smoke chamber</li> <li>• Field-replaceable Carbon monoxide sensor/ daughterboard module</li> <li>• Uses existing wiring</li> <li>• Automatic device mapping</li> <li>• Round fault detection by module</li> <li>• Up to 250 devices per loop</li> <li>• Two levels of environmental</li> </ul>	<p>SUGA-2PHS UTC-EDWARDS</p>	<p>172</p>

	<p>compensation</p> <ul style="list-style-type: none"> <li>• Two levels of dirty detector warning</li> <li>• Twenty pre-alarm settings</li> <li>• Five sensitivity setting</li> <li>• Non-volatile memory</li> <li>• Electronic addressing</li> <li>• Environmental compensation</li> <li>• Identification of dirty or defective detectors</li> <li>• Automatic day/night sensitivity adjustment</li> <li>• Bicolor (green/red)</li> <li>• Status LED</li> <li>• Standard, relay, fault isolator, and audible mounting bases</li> </ul>		
1.2	<p><b>Isolator:</b></p> <p>The isolator operates as follows: - a short on the line causes all isolators to open within 23 msec- 10 msec intervals, beginning on one side of the class A circuit nearest the loop controller, the isolators close to provide the next isolator down the line with power- when the isolator next to the short closes, reopens within 10 msec.</p>	SIGAIB-UTC- Edwards	10
1.3	<p><b>Manual Pull Station, Key Reset:</b></p> <p>Description- Double Action – One stage, Addressing Requirements –Uses 1 Module Address, Operating Current – standby = 250 uA Activated =400ua A Construction &amp; Finish- Lexan – Red with white markings, Type code Factory Set Operating Voltage 15.2 to 19.95 Vdc (19 Vdc nominal) storage and operating Environment operating Temperature: 36 degrees F to 120 degrees F (0 degrees c to 49 degrees c) Storage Temperature:- 4 degrees F to 140 degrees F (-20 degrees c to 60 degrees c) humidity : 0 to 93 % RH led Operation On-Board Green LED – Flashes when</p>	SIGA 278 - UTC-Edwards	5

	<p>polled on- board Red LED-Flashes when in alarm both LED s –Glow steady when in alarm (stand-alone) Compatibility use with: signature Loop Controller Agency Listings UL, ULC (note1,) MEA, CSFM</p>		
1.4	<p><b>Single output Relay Module:</b></p> <p>Description – Control Relay, Type Code –Personality Code 8 (Factory Set,) Address, Operating Current – Standby+ 100ua=uA, Activated +100uA, Operating Voltage – 15.2 to 19.95 Vdc (19 Vdc nominal) Relay Type and Rating – From “C” 24 VDC= 2 amps (pilot duty) 120 Vac = 0.5 amps 220 Vac (non- UL) =0.5 amps, Mounting – North American 2 ½ inch (64 mm) deep 1-gang boxes and 1 ½ inch (38mm) deep 4 inch square boxes with 1 gang covers and SIGAMP mounting plates, plugs into UI02R , UI06R or UI06 Motherboards, Construction &amp; Finish High Impact Engineering Polymer Storage and Operating Environment Operating Temperature: 32 degrees F to 120 degrees F ( 0 degree C to 49 degree c) strong temperature:- 4 degree F to 140degree F (-20 degree c to 60 degree c) Humidity: 0 to 93% RH LED Operation On – board green LED – Flashes when polled On – Board Red LED-Flashes when in alarm/active compatibility use with: signature loop controller agency Listings UL, ULC, CSFM, MEA</p>	SIGACR-UTC- Edwards	5
1.5	<p><b>Sounder &amp; strobe:</b></p> <p>Housing Rd or white textured UV stabilized, Color impregnated engineered plastic. Exceeds 94 V – 0 UL flammability rating. Lens Optical grade Polycarbonate (clear) mounting (indoor only) strobes and horn-strobes are for wall – mount installation only. Horn-only models may be ceiling – or wall-</p>	HDVM	2

<p>mounted. Flush mount: 2 ½ inch (64 mm) deep one-gang box surface mount: Model 27193 surface mount box, wiremold box, or equivalent surface-mount box, wiremold box With optional trim Plate: one gang, two- gang, four- inch square octagonal, or European single-gang box wire connections Screw terminals; single input for both horn and strobe. # 18 to # 12 AWG (0.75mm<sup>2</sup> to 2.5 mm<sup>2</sup>) wire size operating environment Indoor only: 32 – 120degree F (0-49degreeC)</p> <p>Trim plate: 5" (127 mm); Height – 5- 7 /8" (149mm);Depth- ½ " (13 mm)</p> <p>Operating Voltage G1-HD series temporal-tone horns: non-coded, filtered 16-33 Vdc or unfiltered 16-33 Vdc FWR (or coded when horn set to steady tone) G1-HDVM series temporal-tone horn-strobes: non-coded, filtered 16-33 Vdc or unfiltered 16-33 Vdc FWR (or coded) (Audible NAC ONLY) when used with optional G1M Genesis Signal Master) G1-VM series strobes: non-coded, filtered 16-33 Vdc or unfiltered 16- 33 Vdc FWR G1-VM series steady-tone horns: coded or non- coded, filtered 20-31 Vdc or unfiltered 20-27 Vfwr Strobe output rating UL 1971, UL 1638, ULC S526: SELECTABLE 15 CD, 30 CD, 75 cd, or 110 cd output UL 1971: 15 cd (fixed 15/75 cd models) UL 1638, ULCS526: 75 cd (fixed 15/75 cd models) strobe flash rate G1 –VM strobes and G1-HDVM series temporal-tone horn-strobes: ONE FLASH PER SECOND SYNCHRONIZED WITH OPTIONAL G1M Genesis signal Master indefinitely within 10 milliseconds (or self-synchronized within 200 milliseconds over thirty minutes on a common circuit without G1M</p>		
---	--	--

	<p>Genesis Signal Master ) Temporal setting (private mode only): Synchronized to temporal output of horns on same circuit synchronization Sources SIGA-CCC1S, SIGA-MCCIS, SIGA-CCC2A, SIGA-MCC2A, G1M-RM, BPS6A, BPS10A, APS6A, APS10A, iO64, iO500, Fire shield Plus 3, 5 and 10 Zone.</p> <p>Add G1M for G1-CVM &amp; G1-HDVM devices only. Horn pulse rate G1-HD temporal- tone horns and G1 HDVM Series temporal-tone horns-strobes: temporal rate synchronized with optional G1M Genesis signal Master indefinitely within 10 milliseconds (or self synchronized within 200 milliseconds over thirty minutes on a common circuit without G1M Genesis signal Master) G1-p steady-tone horns: continuous, steady tone only Temporal audible pattern ½ sec ON ½ sec OFF, ½ sec ON ½ sec OFF, ½ sec OFF, then repeat cycle</p>		
1.6	<p><b>Output Relay Module:</b></p> <p>Description- Single Input (Riser) Signal Module, Type Code-50 (Factory set) Two sub-types (personality codes) are available address requirements – Uses one module address, Wiring Terminations- Suitable for # 12 to #18 AWG (2.5 MM2 to 0.75mm2), Operating Current standby+ 223 uA Activated =100uA Operating Voltage 15.2 to 19.95 Vdc nominal) Output Rating 24 Vdc =2 amps 25 v audio=50 watts 70v audio=35 watts construction High Impact Engineering Polymer storage &amp; Operating Environment Operating “Temperature: 32 degree F to 120 Degree F (0 degree D to 49 degree C) storage Temperature:- 4degree F to 140degreeF (-20degree C to</p>	SIGACC1-UTC- Edwards	2

	60 Degree C ) Humidity: 0 to 93% RH LED Operation On-board Green LED-Flashes when polled On-board Red LED Flashes when in alarm/active compatibility Use with: Signature Loop Controller Agency Listings UL, ULC, CSFM, MEA.		
1.7	<b>Loop addressable Panel</b>	ESTI064 & I0500	1
2.	<b>Access Control &amp; CCTV</b>		
2.1	<b>Access Control</b>	<b>Make/Model</b>	<b>Qty.(Nos.)</b>
2.1.1	Access Control software with Unrestricted User License. And server with all necessary accessories.	Honeywell WPS42	1
2.1.2	Access Control Server/P" C with following specification: Operating System: Windows Server 2008 R2 Service Pack 1  Database: SQL Server 2008 R2 Express	HP	1
2.1.3	door controllers (2 doors) complete with enclosure, Power supply and all accessories	Honeywell – PRO3000	23
2.1.4	HID Compatible reader. Range 2"-3" Dimension 3.15" LX1.57" WX50"D include 3 color brazel	Honeywell-OP10	26
2.1.5	Exit button. Single gang plastic mounting plate, DPDT.	Honeywell-EXB-1	18
2.1.6	Biometric Fingerprint cum proximity card reader with all accessories	Honeywell-HON FIN 4000 HID 10K	1
2.2	<b>CCTV</b>	<b>Make/Model</b>	<b>Qty.(Nos.)</b>
2.2.1	720 P IP Fixed Dome Camera, Vari-focal 3.3-12 mm, H. 264, PoE, DC12V/AC24V, ONVIF with all accessories like tamper proof	Honeywell-HIDC-P-1100EV	35

	screws, clamps, wiring etc. complete as required.		
2.2.2	D1 IP Fixed True Day/Night inbuilt IR Bullet Camera, Support SVGA (800X600) with Vari-focal 3-12mm, G.264 PoE, DC12V/AC24V, ONVIF2.O, IPV-6 with all accessories like outdoor weatherproof Housing brackets, tamper proof screws, clamps, wiring etc. Complete as required.	Honeywell-HICC-P-0100EIRV	4
2.2.3	D1 IP Fixed True Day/Night Box Camera, Support SVGA (800X600) with Vari-focal 3-12mm, H. 264, PoE, DC12V/AC24V ONVIF2.O, IPV-6 with all accessories like outdoor weatherproof Housing brackets, tamper proof screws, clamps, wiring etc. Complete as required Tampering Detection, Audio Detection etc.	Honeywell-HICC-P-0100E	10
2.2.4	<b>NETWORK VIDEO RECORDER – NVR</b>		
2.2.5	The network attached storage has a recording for recording real time audio video and data applications. The hardware shall eliminate single point of failure, including Redundant Power supplies and RAID 6 storage to optimize reliability. The software features shall support up to 50 cameras pre NAS box and shall have features like load balancing. Each NVR shall have a storage captivity so as to record at D1 resolution, H.264 compression and 25 fps per camera and keep a backup for 30 days.	Honeywell-HUS-XACT05OS-E	1
2.2.6	<b>WORKSTATION WITH CLIENT LICENCE</b>		

2.2.7	The workstation with following specification:- Processor intel 3.5 GHZ with internal memory of 8 GB RAM Operating System Windows 7 professional 64-bit (WOW 64 mode) OR windows 7 Professional 32-bit. NVIDIA Quadro independent Graphic Card Resolution Support for cameras 2560 x 1600 display resolution capable and direct x true colour 32 bit. Dual Link VDI outputs. Client software shall support Dual Monitors each displaying 16 cameras simultaneously. A maximum of 32 cameras viewing per workstation at a time programmable to sequence.	HP-Z220	1
2.2.8	<b>CCTV COLOUR MONITOR</b>		
a.	Flat 32" LED colour monitors.	Samsun g-ED 32 C	1
2.2.9	<b>ETHERNET SWITCHES</b>		
a.	PoE Layer II Managed Ethernet switch: 24 Port RJ 45 10 base 1000 T with 2 Fibre Ports & Fibre Connectors	CISCO	6
b.	Layer III Managed Ethernet switch: 24 Port RJ45 10 base 1000 T with 4- Fibre Ports & Fibre Connectors	CISCO	1
<b>3.</b>	<b>Precision Air Conditioner (PAC)</b>	<b>Make/Model</b>	<b>Qty.(Nos.)</b>
	Precision Air Conditioning	PEX125ECDS/14284EDS0125D234	1
	Precision Air Conditioning	PEX125ECDS/14284EDS0125D233	1
	Precision Air Conditioning	PEX125ECDS/14284EDS0125D154	1
	Precision Air Conditioning	PEX125ECDS/14284EDS0125D155	1
	Precision Air Conditioning	PEX125ECDS/14284EDS0125D156	1
	Precision Air Conditioning	PEX125ECDS/14284EDS0125D157	1
	Precision Air Conditioning	PEX125ECDS/14284EDS0125D153	1



4.	<b>RO System</b>	<b>Make/Model</b>	<b>Qty. (Nos.)</b>
4.1	Kent RO System	ELITE II	4
5.	<b>EPABX</b>	<b>Make/Model</b>	<b>Qty. (Nos.)</b>
5.1	Small EPABX system with inbuilt 04 port voice mail Configuration(SV-8100) No. of Extensions :128 No. of Junctions :24 Operator console 1no. Expandable upto 512 Extensions Compatible ISDN & networking		1
5.2	200 Port MDF along with IPM		1
5.3	ISDN Interface Gard (PRI)		1
5.4	Digital Line Extensions card per line.  (Nub 8 port card)		16
5.5	Digital Phone With 2 Line Display		16
5.6	Push Button CLI Phone		112
5.7	Small EPABX system with inbuilt 04 port voice mail Configuration(SL-1000)  No. of Extensions :48  No. of Junctions :08  Operator console 1no.  Expandable upto 128 Extensions  Compatible ISDN & networking		1
5.8	100 Port MDF along with IPM		1
5.9	IP Gateway card 16 channels and 06 ports switch  (DLink)		2
5.10	Digital Line card for 8 ports		1

<b>6.</b>	<b>AC and Duct AC</b>	<b>CAPACITY (TR)</b>	<b>QTY</b>
a.	Ductable	<b>61.0</b>	<b>8 Nos.</b>
b.	Split/Cassette	<b>99.0</b>	<b>53 Nos.</b>
c.	Split AC O General	<b>6.0</b>	<b>4 Nos.</b>

**SECTION III**

**ENCLOSURES**

**CONTENT**

- A. VENDOR INFORMATION FORMAT**
- B. CUSTOMER REFERENCE FORMAT**
- C. CHECKLIST**

**APPENDIX-3**

**A. VENDOR INFORMATION**

Short Responses can be placed within the cells provided in the tables below. Additional Information can be attached as appendices, but should be explicitly referenced from within the appropriate cells.

**VENDOR INFORMATION FORM**

**GENERAL INFORMATION**

Vendor Name	
Corporate Office	
Address	
Web	
E-mail	
Telephone/Mobile	
Fax	

**COMMERCIAL INFORMATION**

PAN No.	
GST	
Annual Turnover(In Cr)	FY 2017-18: FY 2016-17: FY 2015-16:

**PRIMARY VENDOR CONTACT OR SALES REPRESENTATIVE**

Name and Title	
Address	
E-mail	
Telephone/Mobile	

Fax		
<b><u>PERSON(S) AUTHORIZED TO NEGOTIATE AND MAKE COMMITMENT FOR VENDOR</u></b>		
Name and Title		
Address		
E-mail		
Telephone		
Fax		
<b><u>DESIGNATED TECHNICAL CONTACT FOR RESPONSE CLARIFICATION AND QUESTIONS</u></b>		
Name and Title		
Address		
E-mail		
Telephone		
Fax		
	<b>INFORMATION ITEM</b>	<b>VENDOR RESPONSE</b>
1.	Date your company was incorporated	
2.	Number of people employed by your company and how many are in the following areas: -Pre-Sales and Marketing -Research and Development -Post-Sales Support -Technical Support -Training and Consulting -Management -other	

3.	Company's sales revenues for the last three fiscal years.	
4.	Number of implementations conducted for customers in the last three fiscal years. Group these implementations by numbers of end-users, dollar cost of engagements, and scope of engagements.	
5.	Indicate your agreement not to share the contents of this RFP with any other organization, including potential subcontractors, without written permission from the RFP coordinator.	
6.	Optionally, provide any additional background information about your company that the BECIL would find useful in its deliberations.	

**B. CUSTOMERS REFERENCES:**

Provide at least three references with comparable network size and complexity for whom you have provided similar implementation and / or integration services . Please use this format for your response.

	<b>ITEM</b>	<b>VENDOR RESPONSE</b>
	<b>REFERENCE 1</b>	
	Company / Institution Name Address Scope of Project Dates of Engagement Contact Name and Title E-mail Telephone	
	<b>REFERENCE 2</b>	
	Company / Institution Name Address Scope of Project Dates of Engagement Contact Name and Title E-mail Telephone	
	<b>REFERENCE 3</b>	

Company / Institution Name	
Address	
Scope of Project	
Dates of Engagement	
Contact Name and Title	
E-mail	
Telephone	

**PERFORMANCE BANK GUARANTEE FORMAT**

(on Rs 100 Non Judicial Stamp Paper)

No.....

Dated:.....

The Chairman & Managing Director,  
Broadcast Engineering Consultants India Limited,  
14-B, I.P.Estate, Ring Road,  
New Delhi

1. Against purchase order no. \_\_\_\_\_ dated \_\_\_\_\_ for \_\_\_\_\_ (hereinafter called the said contract) entered into between Broadcast Engineering Consultants India Ltd. (BECIL), 14-B, Ring Road, I.P. Estate, New Delhi ( \_\_\_\_\_ herewith called the Purchaser) and \_\_\_\_\_ (hereinafter called the supplier), this is to certify that at the request of the supplier we \_\_\_\_\_ (hereinafter referred to as the Bank), do as primary obligor and not merely as surety, hereby irrevocably unconditionally and absolutely undertake against any loss or damage caused to or suffered or would be caused to or suffered by the Purchaser by reason of any failure of the supplier to perform or omission or negligence to perform any part of his/their obligation, viz. the performance of the contract till warranty period, to the satisfaction of the purchaser in term of the contract.
2. We \_\_\_\_\_ do hereby undertake to pay the amount due and payable under this guarantee without any demur merely on a demand from the Purchaser stating that the amount claimed is due by way of loss or damage caused to or would be caused to or suffered by the Purchaser by reason of any breach by the said supplier (s) or any of the terms and conditions contained in the said contract or by reason of the supplier(s) failure or omission or negligence to perform the said contract till warranty period or any part thereof. Any such damage made on the bank shall be conclusive as regards the amount due and payable by the bank upon this guarantee, which shall not be considered as satisfied by any intermediate payment or satisfaction of any part of or obligation hereunder. However, our liability under this guarantee shall be restricted to an amount not exceeding \_\_\_\_\_



3. We undertake to pay to the Purchaser any amount so demanded by the Purchaser, notwithstanding:
- (i) Any dispute or difference between the Purchaser or the supplier or any other person or between the supplier or any person or any suit or proceeding pending before any court or tribunal or arbitrator relating thereto, or
  - (ii) The invalidity, irregularity or unenforceability of the contract or
  - (iii) Any other circumstances which might otherwise constitute discharge of this guarantee including any act or omission or commission on the part of the Purchaser to enforce the obligation by the Purchaser or any other person for any reason whatsoever.
4. We \_\_\_\_\_ further agree that the Guarantee herein contained shall be contained one and remain in full force and effect during the period that would be taken for the performance of the said agreement till warranty period and that it shall continue to be enforceable till all the dues of the Purchaser under or by virtue of the said agreement till warranty period have been fully paid and its claims satisfied or discharged or till BECIL certifies that the terms and conditions of the said agreement till warranty period have been fully and properly carried out by the said supplier and accordingly discharge this guarantee.
5. We \_\_\_\_\_ hereby agree and undertake that any claim which the bank may have against the supplier shall be subject and subordinate to the prior payment and performance in full of all the obligations of the bank hereunder and the Bank will not, without prior written consent of the Purchaser, exercise any legal rights or remedies of any kind in respect of any such payment or performance so long as the obligations of the Bank hereunder remaining owing and outstanding regardless of the insolvency liquidation or bankruptcy of the supplier or otherwise howsoever. We will not counter claim or set off against its liabilities to the Purchaser with it.
6. We \_\_\_\_\_ further agree with Purchaser that the Purchaser shall have the fullest liberty without or consent and without effecting in any manner our obligations hereunder to vary any of the terms and conditions of the said agreement or to extend time of performance by the said suppliers from time to time or to postpone from any time or from time to time and of powers exercisable by the Purchaser against the said suppliers and for bear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation or extension being granted to the said suppliers or for any forbearance, act or omission on the part of the Purchaser or any indulgence by the Purchaser to the said suppliers or by any such matter or thing whatsoever which under the law relating to sureties would but for this provision have effect of so relieving us.

7. This guarantee will not be discharged due to the change in the constitution of the Bank or the supplier
8. We \_\_\_\_\_ - lastly undertake not to revoke this guarantee during its currency except with the previous consent of the Purchaser in writing.
9. Notwithstanding anything contained herein above.
  - i. Our liability under this guarantee shall not exceed \_\_\_\_\_)
  - ii. This guarantee shall be valid up to and including \_\_\_\_\_; and
  - iii. We are liable to pay the guaranteed amount or any part there of under this Bank Guarantee only and only if you have served upon us a written claim of demand on or before expiry of this guarantee.

Dated the..... date of.....

**MANUFACTURER AUTHORISATION FORMAT**  
(On manufacturer's letterhead)

**Date:**

**To,**

**The Chairman & Managing Director,  
Broadcast Engineering Consultants India Limited,  
14-B, I.P.Estate, Ring Road,  
New Delhi**

**Tender/RFP Ref No. : BECIL/EMMC/CAMC/2019-20/01 dated: 05th April 2019**

**Subject:** Manufacturer authorization towards tender no. BECIL/EMMC/CAMC/2019-20/01 dated: 05th April 2019 for Comprehensive Annual Maintenance Contract (CAMC) of equipment at Electronic Media Monitoring Centre (EMMC), Sochna Bhawan, New Delhi..

Dear Sir,

We, M/s \_\_\_\_\_ (Name of the manufacturer) having registered office at \_\_\_\_\_ (address of the manufacturer) by virtue of being manufacturer for \_\_\_\_\_ (Name of the product/s), hereby authorise M/s \_\_\_\_\_ (Name of the bidder) having their office at \_\_\_\_\_ (Address of bidder) to submit quote, negotiate, and provide service support for our range of products quoted by them to meet the above mentioned tender requirements.

M/s \_\_\_\_\_ (Name of the manufacturer) within the scope of requirement as per the tender mentioned above through its authorised partner M/s \_\_\_\_\_ (Name of the bidder) shall provide services support & product services as per tender/RFP requirement.

The undersigned is authorised to issue such authorisation on behalf of M/s \_\_\_\_\_ (Name of the manufacturer).

For M/s \_\_\_\_\_ (Name of the manufacturer)

Signature & company seal

Name

Designation

Email

Mobile No.

**FORMAT FOR BLACKLISTING UNDERTAKING**

(On Rs. 100 non-judicial stamp paper)

**Date:**

**To,**

**The Chairman & Managing Director,  
Broadcast Engineering Consultants India Limited,  
14-B, I.P.Estate, Ring Road,**

**Subject: Undertaking for Black listing.**

**Tender Ref No. \_\_\_\_\_**

**This undertaking is in reference to the above mentioned tender for Comprehensive Annual Maintenance Contract (CAMC) of equipments at Electronic Media Monitoring Centre (EMMC), Sochna Bhawan, New Delhi.**

**In this regard, we, M/s \_\_\_\_\_ (Name of the Bidder) having registered office at \_\_\_\_\_ (address of the Bidder) hereby certify that we have not been debarred/black-listed by any central/state Government Agency.**

**For M/s \_\_\_\_\_ (Name of the Bidder)**

**Signature & company seal**

**Name**

**Designation**

**Email**

**Mobile No.**

**SITE SURVEY CERTIFICATE**

(On Company Letter Head)

**To ,**

**date:\_\_\_\_\_**

**The Chairman & Managing Director  
Broadcast Engineering Consultants India Ltd.  
BECIL Bhawan, Noida. UP**

**Subject:** Certificate of Site Survey at Sochna Bhawan Roof Top for Comprehensive Annual Maintenance Contract (CAMC) of equipments at Electronic Media Monitoring Centre (EMMC), Sochna Bhawan, New Delhi for Tender No. \_\_\_\_\_ dated \_\_\_\_\_

Dear Sir,

As per Tender clause in the above mentioned Tender, I have undertaken a Site Visit to EMMC Site and seen equipments to be under CAMC at Sochna Bhawan, Lodhi Road , New Delhi. Our company nominated technical person has undertaken the site survey for the proper understanding of the equipments for which CAMC will be provided.

Thanking You,  
Yours truly,  
For xxxxxxxxxxxxxxxxxxxx

Authorised Signatory

---

Signed by BECIL nominated personnel:

### C. CHECK LIST

**Please ensure that following documents have been enclosed alongwith the bid proposal.**

1. Proof of payment for fee of **Rs.3,000/-** for purchase of **tender document** in the form of cash receipt or bank draft for tender documents downloaded from site.
2. Bank draft for **Rs. Fifty Two Thousand Only** towards **Earnest money** deposit in the form of Demand Draft.
3. Documentary proof along with the completion certificate of the project executed successfully related to scope of work (as mentioned in this RFP) in last three years.
4. The bidder should be registered under Indian Company Act 2017 / LLP Act. A copy of registration should be submitted.
5. The copy of certificate of incorporation, PAN No., GST should be enclosed.
6. Letter of Authorization from OEM authorizing the bidder to quote the product ensuring installation / configuration and after sales support after project execution.
7. A point by point compliance statement duly signed by bidder in respect to all points laid down in the specifications for all the equipment/item(s) must be submitted.
8. A copy of the latest / last annual report of the company.
9. List with details (including name of client /channel) of similar work executed in India and abroad, products / services used and approximate value of the project in chronological order.
10. Detailed bill of material duly filled in giving the offered material / equipment etc strictly as per the bill of material included in the tender document.
11. BOM must be strictly quoted as per serial No./Heading/Subheading given in RFP
12. Duly signed and stamped compliance statement item wise with respect to technical specifications highlighting deviation, if any.
13. No cost details are to be included in the technical bid under any circumstances. The signed and stamped copies of the technical bid containing requisite documents are to be sealed in separate envelope and marked appropriately.
14. The financial bid shall contain exactly similar offered bill of material included in the technical bid but with full details on the rates, total cost. Only one copy of financial bid duly signed and stamped is to be sealed in a separate envelope and marked accordingly.
15. Both technical & financial bids in respective sealed envelopes are to be further sealed in an envelope and should be superscripted at the top as:

“Bid for Comprehensive Annual Maintenance Contract (CAMC) of equipments at Electronic Media Monitoring Centre (EMMC), Sochna Bhawan, New Delhi against tender enquiry no. BECIL/EMMC/ CAMC /2019-20 dated 05th April 2019, so as to reach us on or before 1300 Hrs on 25<sup>th</sup> April 2019”.

16. The tender has to be addressed to

**The Chairman & Managing Director  
Broadcast Engineering Consultants India Ltd,  
C-56 A/17, Sector -62, Noida 201 307  
Tel: 0120-4177850  
Fax: 0120-4177879**

and the delivery of the same must be ensured at this office before 1300 hours on 25th April 2019.